

WINSTON-SALEM FINANCE COMMITTEE

Virtual Meeting November 8, 2021

CALL TO ORDER

Chair Clark called the meeting to order at 4:30 p.m. and stated due to the pandemic, all Committee Members are participating virtually. For virtual meetings, Committee Members will be muted until asked to be heard. When there is a vote, it will be necessary to conduct a roll call vote. A Council Member will be recognized, raise their hand, and state their vote.

Present:

Council Member Robert Clark, Chair
Mayor Pro Tempore Denise D. Adams, Vice Chair
Council Member Jeff MacIntosh
Council Member James Taylor, Jr.

Additional Attendees:

Mayor Allen Joines
Council Member John Larson
Council Member Annette Scippio
Council Member Kevin Mundy
Council Member Barbara Hanes Burke

CONSENT AGENDA

Chair Clark stated the Committee would first consider the Consent Agenda and asked if there were any items that needed removed for discussion. Mayor Pro-Tem Adams pulled C-1 and C-2, Council Member MacIntosh pulled C-7, and Council Member Larson pulled C-11, C-12, and C-13.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member MacIntosh, that the balance of the Consent Agenda be approved. Motion carried with the following vote:

Aye: Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

C-3. Update on Draft Strategic Plan for the Fiscal Years 2022-2025.

Information only.

C-4. Report on Reconciliation of Equipment Purchases to Budget.

Information only.

C-5. Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2021-2022.

Approved by the Consent Vote.

- C-6.** Resolution Directing Filing Of Preliminary Assessment Roll, Fixing Time Of Meeting To Hear Objections, And Directing Publication Of Notice Of Meeting, Relating To The Demolition Of Housing Unfit For Human Habitation. Public Hearing: January 18, 2022.
Approved by the Consent Vote.
- C-8.** Resolution Revising the City Council’s Affirmation of the Sale of Certain City-Owned Land by Private Sale (N.C.G.S. 160A-279) to United Health Centers. (East Ward)
Approved by the Consent Vote.
- C-9.** Resolution Authorizing the Sale of a City-Owned Vacant Lot on East Fourth Street Under the Upset Bid Procedure (N.C.G.S. 160A-269). [East Ward]
Approved by the Consent Vote.
- C-10.** Resolution Authorizing the Exchange of Certain Property Owned by the City of Winston-Salem with Property Owned by James M. and Pamela Templeton Pursuant to the Provisions of N.C.G.S. 160A-271. (North and Northeast Wards)
Approved by the Consent Vote.
- C-14.** Resolution Authorizing the City Manager to Approve a Change Order with Allied Universal Security Services for Additional Security Services Associated with the City Hall and Bryce A. Stuart Municipal Facilities - \$67,500.
Approved by the Consent Vote.
- C-15.** Resolution Authorizing the City Manager to Approve a Change Order with Lomax Construction, Inc. for Additional Construction Services Associated with the Grand Pavilion and Conference Center Refresh Project - \$46,797. (North Ward)
Approved by the Consent Vote.
- C-16.** Resolution Authorizing a Change Order to McKissick Associates, P.A. for a not to Exceed Amount of \$152,169 for Additional Design and Construction Oversight Fees Associated With the Redesign for the Belview Recreation Center Replacement.
Approved by the Consent Vote.
- C-17.** Resolution Authorizing Award of Housing Opportunities for Person with AIDS (HOPWA) Funds to Positive Wellness Alliance as a Project Sponsor - \$588,048.
Approved by the Consent Vote.
- C-18.** Resolution Awarding Purchase Order for Automated Leaf Loader - Carolina Industrial Equipment, Inc. - \$224,577.
Approved by the Consent Vote.
- C-19.** Resolution Awarding Purchase Order for Boom Mower - Atmax Equipment Company - \$229,653.56.
Approved by the Consent Vote.

- C-20.** Resolution Awarding Purchase Order for Motorola Radios - Motorola Solutions, Inc. - \$330,111.77.
Approved by the Consent Vote.
- C-21.** Resolution Awarding Purchase Order for Parking Meter Equipment - POM Incorporated - \$87,985.50.
Approved by the Consent Vote.
- C-22.** Resolution Awarding Contract for Asphaltic Emulsion - Russell Standard Corporation - \$94,600.
Approved by the Consent Vote.
- C-23.** Approval of Finance Committee Summary of Minutes.
Approved by the Consent Vote.
- C-1.** First Quarter Budget Update.
Scott Tesh, Budget and Performance Management Director, provided the staff report for this item.
Information Only.
- C-2.** Information on Quarterly Key Work Items, Capital Projects, and Performance Indicators Data.
Mayor Pro-Tem Adams requested a detailed report on all current bond projects and would like completion dates and delays included.
Lee Garrity, City Manager, stated staff is working on ideas to enhance the capital project management and noted that the Public Works Committee will have a more in depth presentation.
Information Only.
- C-7.** Resolution Revising Erosion Control Fees Subsequent to the Adoption of House Bill 489.
Council Member MacIntosh asked for a presentation of this item.
Keith Huff, Traffic Field Operations Director, provided the staff report for this item..
A motion was made by Council Member MacIntosh, seconded by Mayor Pro Tempore Adams, to approved item C-7. The motion carried by the following vote:
- Aye:** Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor
- C-11.** Resolution Authorizing the Release of Sale Restrictions on a Lot Sold to Old Salem, Inc., and Requesting Consideration that the Proceeds of the Future Sale Shall be Designated for a Specific Public Purpose. (South Ward) (This item was continued from the November 8, 2021 Finance Committee Meeting)
Council Member Larson asked for a brief report on this item.

Ben Rowe, Assistant City Manager, provided the report.

Council Member Larson requested information regarding if the lot is suitable for housing and the value of the land over the last 20 years.

Mayor Joines stated that there is a developer interested in this lot and wants to put some affordable housing here. He said s this is a great idea to require the money made from the sale of the land to go towards the original idea of public purposes.

After a thorough discussion, Chair Clark stated without objection this item would be held in Committee until the December 13, 2021, Finance Committee. There were no objections.

- C-12.** Resolution Authorizing the Acquisition of Property for the Little Creek Greenway Phase 2 Project by Deed or Condemnation - \$30,875. (Southwest Ward)

Council Member Larson asked for a brief presentation.

Aaron King, Interim City Manager, provided information regarding the easement map.

Robert Prestwood, City Engineer, provided more information regarding the property.

Chair Clark requested a map that shows the easement.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member MacIntosh, that this Resolution be Approved. The motion carried by the following vote:

- Aye:** Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

- C-13.** Resolution Authorizing the Granting of an Encroachment Agreement on City-Owned Property Located at Long Creek Park. (North Ward)

Council Larson requested a presentation on this item.

William Royston, Recreation and Parks Director, provided the staff report for this item.

After a thorough discussion, Chair Clark stated without objection, this item will be held in Committee until the December 13, 2021, Finance Committee meeting. There were no objections.

GENERAL AGENDA

- G-1.** Resolution Awarding Contract for Asphaltic Concrete - Yadkin Valley Paving, Inc. - \$2,553,000.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member MacIntosh, to approve item G-1. The motion carried by the following vote:

- Aye:** Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

- G-2.** Bond Order Authorizing the Issuance, Directing the Application to the Local Government Commission, and Requesting Local Government Commission Approval of Water and

Sewer System Revenue and Revenue Refunding Bonds, Series 2022 of the City of Winston-Salem, North Carolina.

Lisa Saunders, Chief Financial Officer, provided the staff report for this item.

A motion was made by Council Member Taylor, seconded by Mayor Pro Tempore Adams, that item G-2 be approved. The motion carried by the following vote:

Aye: Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

G-3. Resolution of the City of Winston-Salem, North Carolina Approving an Amendment to an Installment Purchase Contract with the North Carolina Municipal Leasing Corporation to Finance and Refinance Certain Facilities and Capital Assets and Related Matters.

Lisa Saunders, Chief Financial Officer, provided the staff report for this item.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member MacIntosh, that item G-3 be approved. The motion carried by the following vote:

Aye: Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

G-4. Resolution of the City of Winston-Salem, North Carolina Approving an Installment Purchase Contract and Related Matters.

Lisa Saunders, Chief Financial Officer, provided the staff report for this item.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member MacIntosh, that item G-4 be approved. The motion carried by the following vote:

Aye: Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

G-5. Consideration of Items Regarding the Assignment of Construction Related Contracts for Merschel Park and the Termination of the Downtown Development Agreement: (Northwest Ward)

Resolution Authorizing the Assignment of Construction Related Contracts for Merschel Park and the Termination of the Downtown Development Agreement.

Ordinance Amending the Project Budget Ordinance for the Fiscal Year 2021-2022.

Aaron King, Interim Assistant City Manager, provided the staff report for this item.

Scott Tesh, Budget and Performance Management Director, provided information regarding funding for the project.

Mayor Joines spoke about possible funding sources for the project.

Mayor Pro-Tem Adams requested a matrix of the funding sources.

Chair Clark asked for more information on the 2018 economic development funds.

A motion was made by Council Member MacIntosh, seconded by Council Member Taylor, that item G-5 be approved. The motion carried by the following vote:

Aye: Council Member Clark, Council Member MacIntosh, and Council Member Taylor

Abstain: Mayor Pro Tempore Adams

G-6. Consideration of Items Relating to the Recovery Grants Program for Small Businesses and Non-Profits:

Resolution Approving a Recovery Grants Program for Small Businesses and Non-Profits.

Resolution Authorizing the City Manager to Enter into an Agreement with The United Way of Forsyth County to Administer the City’s Recovery Grants Program for Small Businesses and Non-Profits.

Ordinance Amending the Annual Appropriation and Tax Levy Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2021-2022.

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2021-2022.

Scott Tesh, Budget and Performance Management Director, provided the staff report for this item.

After a thorough discussion, a motion was made by Mayor Pro Tempore Adams, seconded by Council Member Taylor, to approve item G-6. The motion carried by the following vote:

Aye: Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

G-7. Information on Coronavirus Local Fiscal Recovery Fund (CLFRF) Transformational Phase Scoring Matrix.

Scott Tesh, Budget and Performance Management Director, provided the staff report for this item.

Chair Clark recommended everyone review the information and contact staff with questions and concerns.

Information Only.

ADJOURNMENT

There being no further business to come before the City Council, the meeting adjourned at 6:00 p.m.