

Resolution #24-0053  
2024 Resolution Book, Page 45

**RESOLUTION APPROVING THE RENEWAL OF A CONTRACT WITH MITCHELL HUMPHREY FOR SOFTWARE MAINTENANCE AND SUPPORT SERVICES FOR THE CITY'S FINANCIAL MANAGEMENT SOFTWARE**

**WHEREAS**, a \$1.55 million technology solution was approved in 2001 to support the City's core financial system needs; and

**WHEREAS**, the Mitchell Humphrey Financial Management Software (FMS) solution includes software licensing, computer hardware, and professional services; and

**WHEREAS**, the Mitchell Humphrey software continues to provide these core financial needs and additional services added since 2001, including fund accounting and general ledger, budgeting, accounts receivable, accounts payable, fixed assets, purchasing, inquiry, and reporting capabilities; and

**WHEREAS**, the terms of the original agreement with Mitchell Humphrey require payment of an annual maintenance fee for technical support, software updates, security patches, and account management; and

**WHEREAS**, this support is required to ensure that the Mitchell Humphrey software will support new government and tax reporting requirements, operate on new hardware, be compatible with changes in the network and computer server systems, and remain compatible with other software applications that interface with it; and

**WHEREAS**, since 2021 maintenance fees have increased 3.3% annually, which is relatively low when compared to renewal trends in the software industry; and

**WHEREAS**, the total proposed maintenance fee to Mitchell Humphrey for the annual period of April 1, 2024 through March 31, 2025 is \$173,100; and

**Winston-Salem City Council**  
**APPROVED**  
**March 4, 2024**

**WHEREAS**, approval is requested to renew the annual maintenance agreement with Mitchell Humphrey with funding allocated in the FY23-24 Information Systems budget; and

**WHEREAS**, it is further requested that the authorization be provided to renew for three consecutive years at an amount not to exceed 5% annual increases; and

**WHEREAS**, the maximum total for the three one-year extensions will not exceed \$572,983.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and City Council of the City of Winston-Salem authorize the City Manager to enter into a contract with Mitchell Humphrey for software maintenance services in an amount of \$173,100, and renewal of maintenance services for three years subject to approved funding through the annual budget process.

**BE IT FURTHER RESOLVED** that the City Manager is hereby authorized to execute the contract on behalf of the City.