

City Council – Action Request Form

Date: December 10, 2024

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Travis Cockerham, Real Estate Administrator
Steve Dulin, Director of Sanitation
Sharon Wojda, Assistant City Manager

Council Action Requested:
Resolution Authorizing a New Lease Agreement with KDM of Wilmington, LLC, or Assigns, Providing a Site for a Leaf Mulching Facility for the Sanitation Department (North Ward)

Strategic Focus Area: Healthy Environment
Strategic Objective: Develop Comprehensive Solid Waste Management Strategies
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:
 On January 9, 2023, the City Council authorized a two-year extension to the lease of a lot at 3 W. Thirty-Second Street for a leaf mulching facility. This lot meets all requirements and specifications of the Sanitation Department and it has proven to be a significant financial benefit to the City to have a leaf mulching facility in this area of the city. The area is fenced and is covered in asphalt. It is approximately a three-acre eastern portion of Tax PIN 6836-29-0444. It is owned by KDM of Wilmington, LLC, or assigns, P.O. Box 69, Jamestown, NC 27282.

The current lease is \$3,884.78 per month and the two-year extension expires on February 28, 2025. The owner is requesting a new three-year lease at \$4,001.32 per month, during the first year. Owner proposes the lease term be for March 1, 2025, through February 29, 2028. The rent amount will increase 3% yearly with an option to renew an additional three-year term increasing 3% annually. Although the site is heavily used during leaf season, the Sanitation Department will continue to use the facility year-round for leaf storage, cart storage and vehicle staging.

The resolution authorizes the execution of a new three-year lease agreement as stated herein, and as approved by the City Attorney’s Office.

Committee Action:

Committee	PW 12/10/24	Action	Approval
For	Unanimous	Against	
Remarks:			

