

## City Council – Action Request Form

**Date:** August 13, 2018

**To:** The City Manager

**From:** Damon Dequenne, Assistant City Manager  
Toneq' McCullough, Director of Transportation

**Council Action Requested:**

Consideration of Items Relating to Federal Transit Administration Job Access Reverse Commute (JARC), Section 5307 Funds for Fiscal Year 2018 Allocation:

- a. Resolution authorizing the City Manager to enter into Grant Agreements with approved Subrecipients of allocated pass-through funds for FTA JARC, Section 5307 grant programs.
- b. Project Budget Ordinance Amendment to appropriate pass-through of Federal Transit Administration Funds from the City to Section 5307 Subrecipients

**Strategic Focus Area:** Quality Transportation

**Strategic Objective:** Enhance Public Transit

**Strategic Plan Action Item:** No

**Key Work Item:** No



**Summary of Information:**

On December 4, 2015, the Fixing America's Surface Transportation (FAST) Act, was signed reauthorizing surface transportation programs through Fiscal Year 2020. The FAST Act authorizes Section 5307 funds to be used for Job Access Reverse Commute (JARC) program needs identified in the urban areas. Winston-Salem Urban Area is the direct recipient of the Federal Transit Administration (FTA) Section 5307 funds. The Transportation Advisory Committee designated \$55,000 to be used for JARC programs. The JARC programs assist eligible agencies in meeting the transportation needs of low-income populations seeking and maintaining employment in the urban area. These funds are administered as a pass-through grant program.

**Committee Action:**

**Committee**      Finance 8/13/18      **Action**      Approval

**For**      Unanimous      **Against**      \_\_\_\_\_

**Remarks:**

Direct recipients must follow the federally required and approved Public Transportation-Human Service Coordination Plan and the Program Management Plan which is the planning document that provides the framework, guidelines and criteria for how sub-recipients are selected for the funding. The Winston-Salem Urban Area Metropolitan Planning Organization (WSMPO) uses a competitive selection process to award these funds based on the community's identified needs and the approved criteria in the plan. City staff received two (2) applications for JARC funding, but recommended funding to only one (1) applicant. The WSMPO's Transportation Advisory Committee approved this recommendation.

In April 2018, the Winston-Salem Urban Area Metropolitan Planning Organization (WSMPO) initiated the Request for Projects for JARC grant program. This process included the following; a public workshop held on May 7, 2018; a 30-day call for projects scheduled between April 30, 2018 to May 30, 2018; and internal review of applications by city staff and an external review of applications by the Greensboro Urban Area.

Staff received two (2) applications for JARC, Section 5307 funding. One applicant, Here 2 There, was not approved for funding due to the applicant's inability to show how previous FTA funding had been utilized, nor their ability to show the organization's intent to utilize the additional funding being requested. This applicant is a current sub-recipient of this grant program and has \$108,650 in remaining funds to utilize towards their programs, has received an average of \$33,000 annually since 2013 and received its largest allocation during the FY 2017 in the amount \$98,650. Staff has met with the applicant, identified the discrepancies and identified next steps to better address the discrepancies, in better preparation of future proposals.

Attachment A outlines each applicant's score. Attachment B lists the available funding during this FY 2018 call for projects and is the funding allocation approved by the Winston-Salem Urban Area MPO Transportation Advisory Committee (TAC) on July 19, 2018.