

## City Council – Action Request Form

**Date:** August 12, 2019

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**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

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**From:** Damon Dequenne, Assistant City Manager  
Toneq' McCullough, Director of Transportation

**Council Action Requested:**  
Resolution for a Change Order to the City On-Call Master Agreement for Professional Engineering and Planning Services with HDR and VBH, and SEPI and to add STANTEC and STIMMEL to the list of selected firms

**Strategic Focus Area:** Service Excellence  
**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness  
**Strategic Plan Action Item:** No  
**Key Work Item:** Yes



**Summary of Information:**

The City of Winston-Salem has received funding for several projects through the North Carolina Department of Transportation's (NCDOT) Prioritization Process as well as through the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) Surface Transportation Block Grant Direct Attributable (STBG-DA). In addition to those funding sources, several projects have been approved for funds through the issuance of bonds in November 2018.

On May 28, 2019 the City of Winston-Salem Council approved 13 firms to provide services for the following categories: Traffic Engineering, Preconstruction Activities (Design), Planning Studies, and Construction Engineering and Inspections. These categories were capped as follows: the scope and schedule for fees would not exceed: \$350,000 per firm for traffic engineering, \$800,000 per firm for pre-construction activities, \$300,000 per firm for planning and studies and \$300,000 per firm for construction engineering and inspection

**Committee Action:**

<b>Committee</b>	Finance 8/12/19	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	
<b>Remarks:</b>			

HDR was selected for the PMP and Human Services Plan as well as the Federal Transit Authority – Pilot Transit Oriented Development (TOD) which brings their total up to \$600,000. VHB was selected to work on the Winston-Salem Urban Area Metropolitan Planning Organization’s Metropolitan Transportation plan (MTP) and Comprehensive Transportation Plan (CTP) bringing their total to \$300,000. Staff requests that the maximum cap for HDR and VBH be changed from \$300,000 to \$800,000.

SEPI was selected to work on the concrete base street rehabilitation project, the University Parkway sidewalk project as well as the University and Coliseum Child/Pedestrian Safety project bring their total to \$721,000. They are anticipated to be used also on the Little Creek greenway phase II. As a result, staff requests that the maximum cap for SEPI be changed from \$800,000 to \$1,000,000.

Staff is also requesting the addition of STANTEC and STIMMEL to the list of selected firms for the pre-construction design activity and the planning study categories. These firms were reviewed and evaluated by a selection committee but fell short of the initial limit of four or five firms per category. However due to the volume of work, staff is requesting to add these additional firms for use on the On-Call process.

See Exhibit A for a list of selected firms and anticipated assigned projects with updates outlined in Red.