City Council – Action Request Form

Date: February 13, 2024

To:Mayor, Mayor Pro Tempore and Members of the City CouncilPatrice Toney, Assistant City ManagerFrom:Trey Mayo, Fire Chief
Darren Redfield, Purchasing Director

Council Action Requested:

Resolution Awarding Purchase Orders for Fire Equipment

Strategic Focus Area: Service Excellence Strategic Objective: Strategic Plan Action Item: No Key Work Item: No



Summary of Information:

The fire department budgeted to purchase equipment for Engine 16 and Ladder 14 companies. This equipment is essential in providing the expected emergency response to the community.

City/County purchasing advertised a formal bid for the following equipment: hoses and appliances, fans, hand lights, extinguishers, thermal imaging camera kit, salvage covers, rope, emergency tools, vehicle lockout equipment, EMS equipment, and traffic cones. Bids were opened on November 29, 2023.

Most vendors cannot supply all the items requested, so vendors are allowed to submit prices for the products they supply, with awards made to the lowest responsible, responsive vendor meeting specifications for each item. The small equipment purchases will be approved by the City Manager, but the combination of equipment purchases from two vendors exceeds \$100,000, with a summary as follows.

For Engine 16 company, hoses and appliances, fans, handlights, extinguishers, salvage covers, rope, vehicle lockout equipment, EMS equipment, and traffic cones will be supplied by Atlantic Emergency Solutions, Inc. (Manassas, VA) in the total amount of \$207,823.16. The grand total of awards to all the lowest bidders is \$236,575.00 for Engine 16.

For Ladder 14 company, emergency tools, Rapid Intervention Team equipment, and Hurst equipment is supplied by Municipal Emergency Services (Charlotte, NC) in the total amount of \$124,733.00. The grand total of awards to all the lowest bidders is \$217,958.95 for Ladder 14.

Committee Action:			
Committee	PS - 2/12/24	Action	Pulled by staff for further review.
For		Against	
Remarks: Pulled by staff for further review.			

It is recommended that a purchase order be awarded to Atlantic Emergency Solutions, Inc. in the amount of \$207,823.16, and to Municipal Emergency Services in the total amount of \$124,733.00.

This equipment purchase was approved in the FY 2023-2024 budget.

M/WBE comment: There are no known M/WBE vendors that provide this equipment. See Exhibit A for workforce demographics for Atlantic Emergency Solutions, Inc. and Municipal Emergency Services.