



## **Summary**

### **Finance Committee**

*Council Member Robert C. Clark, Chair*  
*Council Member Denise D. Adams, Vice Chair*  
*Council Member Vivian H. Burke*  
*Council Member Jeff MacIntosh*

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**Monday, September 11, 2017**

**4:30 PM**

**Committee Room 239, City Hall**

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#### **CALL TO ORDER**

**Present:** Chair Robert C. Clark, Vice Chair Denise D. Adams, Mayor Pro Tempore Burke and Council Member Jeff MacIntosh

**Others Present:** Mayor Allen Joines, Council Member Derwin L. Montgomery, Council Member John C. Larson and Council Member James Taylor Jr. (arrived at 5:59 p.m.)

Chair Clark welcomed the City of Winston-Salem's newly appointed Police Chief, Chief Catrina Thompson.

Chair Clark called the meeting to order and stated, without objection, the Committee would first consider the Consent Agenda. Items C1 and C11 were pulled by Chair Clark on behalf of Council Member Larson. Items C10, C12 and C17 were pulled by Council Member MacIntosh. Items C7 was pulled by Vice Chair Adams. Item C6 was pulled by Chair Clark. Item C13 was pulled by Chair Clark on behalf of Council Member Montgomery. No other items were pulled.

Vice Chair Adams made a motion to approve the balance of the Consent Agenda. The motion was duly seconded by Council Member MacIntosh and carried unanimously.

#### **G GENERAL AGENDA**

- G-1.** [17-795](#) Resolution Approving Various Lease Agreements and Estoppels Necessary to Effectuate the Sale of the Embassy Suites Hotel to PM Meeting Venue, LLC. (North Ward) [Recommended by Finance Committee.]

**Attachments:** [CARF - Various Agreements Related to Sale of Embassy Suites](#)  
[Resolution - Various Agreements Related to Sale of Embassy Suites](#)

**Mr. Ben Rowe, Assistant City Manager, and Mrs. Angela Carmon, City Attorney, gave the staff report on this item.**

**On behalf of the Hospitality Ventures Management Group, Mr. Richard Jones, 140 Murrelwood Avenue, Alpharetta, GA, spoke and gave an update on the renovation of the Marriott Hotel.**

**Council Member MacIntosh: Motion for approval.**

**Mayor Pro Tempore Burke: Second.**

**Motion carried unanimously.**

- G-2.** [17-770](#) Consideration of Items Regarding a Resolution Accepting a 2016 Staffing for Adequate Fire and Emergency Response Grant and Authorizing the Associated Fiscal Year 2017-2018 Local Funding Commitment. - Item continued from the September, 2017 Finance and Public Safety Committees.

Resolution Accepting a 2016 Staffing for Adequate Fire and Emergency Response Grant and Authorizing the Associated Fiscal Year 2017-2018 Local Funding Commitment.

Ordinance Amending the Annual Appropriation and Tax Levy Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2017-2018.

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2017-2018.

**Attachments:** [CARF - 2016 SAFER Grant](#)  
[Resolution - 2016 SAFER Grant](#)  
[2016 SAFER Grant - AATLO](#)  
[2016 SAFER Grant - PBO](#)  
[2016 SAFER Grant \(003\)](#)

**Fire Chief Trey Mayo gave the staff presentation on this item.**

**Vice Chair Adams asked if there had been any fatalities within the City of Winston-Salem over the last decade, resulting from fires.**

**Council Member MacIntosh asked how many peer city Fire Departments meet the standard for emergency response.**

**Chair Clark requested a per capita comparison of approved fire positions for the peer cities.**

**Chair Clark requested the number of house fires in the last five years in the West Ward.**

**Council Member Montgomery asked staff to check with the City's federal lobbyist about the impact if the City did not accept the grant.**

**Council Member Larson requested staff seek ways to improve the standard of emergency response.**

- G-3.**     [17-796](#)     Update on Sale of Bowman Gray Stadium to Winston-Salem State University. (East Ward)

**Attachments:**   [Memo - Update on Sale of Bowman Gray Stadium](#)  
                          [Update on Sale of Bowman Gray Stadium](#)

**Mr. Rowe and Ms. Rosalba Ledezma, Associate Vice Chancellor for Facilities Management at Winston-Salem State University, gave the staff presentation on this item.**

## C CONSENT AGENDA

- C-1.**     [17-750](#)     Consideration of Items Pertaining to the 2017 Byrne Justice Assistance Grant:  
                          [Recommended by Finance and Public Safety Committee.]

Resolution Authorizing an Interlocal Agreement Between the City of Winston-Salem and the County of Forsyth, to Share a 2016 Byrne Justice Assistance Grant Program Award.

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2017-2018.

**Attachments:**   [2017 JAG CARF](#)  
                          [2017 JAG Resolution](#)  
                          [2017 Justice Assistance Grant - PBO](#)

**Police Chief Catrina Thompson gave the staff report on receiving the 2017 Byrne Justice Assistance Grant.**

**Vice Chair Adams: Motion for approval.**

**Mayor Pro Tempore Burke: Second.**

**Motion carried unanimously.**

- C-2.**     [17-762](#)     Resolution Authorizing Acceptance of a Grant from the North Carolina Governors Highway Safety Program for an Eighth Year Funding of the Forsyth County Joint DWI Task Force and Authorizing Execution of an Interlocal Agreement between the City of Winston-Salem, the County of Forsyth, and the Town of Kernersville, to accept Grant Funding and Execution of a Mutual Assistance Agreement between the same Parties for Continued Implementation of the DWI Joint Task Force. [Recommended by Finance and Public Safety Committees.]

**Attachments:**   [2017 DWI CARF \(Year 8\) CARE](#)  
                          [2017 DWI TASK FORCE GRANT RESOLUTION - Year EIGHT](#)

**Approved by Consent Vote.**

- C-3.**     [17-763](#)     Ordinance Amending The Project Budget Ordinance for the City Of Winston-Salem, North Carolina for the Fiscal Year 2017-2018 - Federal Housing Funds. [Recommended by Finance Committee.]

**Attachments:**   [September 2017 Budget Amendment - Federal Housing Funds - CARF.doc](#)  
                          [September 2017 Budget Amendment - PBO - Federal Housing Funds.docx](#)

**Approved by Consent Vote.**

- C-4.**     [17-752](#)     Resolution Accepting the Fiscal Year 2017 Annual Tax Settlement and Adoption of an Order to Collect Current Taxes for 2017 (Fiscal Year 2017-2018) and Delinquent Taxes from 2008 through 2016. [Recommended by Finance Committee.]

**Attachments:**   [TAX COLLECTION-CARF](#)  
                          [TAX COLLECTION-Resolution](#)  
                          [TAX COLLECTION - Exhibit A](#)  
                          [TAX COLLECTION - Order](#)

**Approved by Consent Vote.**

- C-5.**     [17-800](#)     Public Hearing on Ordinance Designating Certain Property as a Historic Landmark - Hoots Milling Company Roller Mill, 1151 Canal Drive, Winston-Salem (Tax Block 1120, Lot 308/PIN # 6825-88-1927. (Northwest Ward).  
Recommended by Finance and Community Development/General/Housing Committees.

**Attachments:**   [Hoots Milling CARF Livable Neighborhoods](#)  
                          [Hoots Milling Ordinance](#)  
                          [Hoots Milling Application](#)  
                          [Hoots Milling Map](#)  
                          [Hoots Milling Photos](#)  
                          [Hoots Milling National Register Criteria](#)

**Approved by Consent Vote.**

- C-6.**     [17-751](#)     Resolution Approving an Application for North Carolina Drinking Water State Revolving Fund Loans Associated with the Neilson Water Treatment Plant Modernization Project.  
[Recommended by Finance Committee.]

**Attachments:**   [North Carolina Clean Drinking Water State Revolving Loan - CARF](#)  
[North Carolina Clean Drinking Water State Revolving Loan - Resolution](#)

**Mrs. Lisa Saunders, Chief Financial Officer, gave the staff report on this item.**

**Vice Chair Adams: Motion for approval.**

**Mayor Pro Tempore Burke: Second.**

**Motion carried unanimously.**

- C-7.**     [17-797](#)     Resolution Authorizing the City Manager to Enter into an Agreement with Aetna for the Provision of a Medicare Advantage Plan for Retirees.  
[Recommended by Finance Committee.]

**Attachments:**   [Aetna Medicare Advantage Renewal for 2018 - CARF](#)  
[Aetna Medicare Advantage Renewal for 2018 - Resolution](#)

**Mrs. Carmen Caruth, Human Resources Director, gave the staff report on this item.**

**Vice Chair Adams recommended staff reaffirm and provide all pertinent information to retirees and their spouses, about the process, of provisions relating to the Medicare Advantage Plan.**

**Vice Chair Adams: Motion for approval.**

**Mayor Pro Tempore Burke: Second.**

**Motion carried unanimously.**

- C-8.**     [17-786](#)     Consideration of Items Related to Parkland Pool Improvements and Sprayground:  
[Recommended by Finance Committee.]
- Resolution Awarding Construction Contract for Parkland Pool Improvements and Sprayground. (South Ward) - Dreambuilt Construction, Inc.

Project Budget Ordinance Amendment to Appropriate Additional Funds.

**Attachments:**   [CARF - Parkland Pool jb 9-18-17](#)  
[RE - Parkland Pool Improvements 9-18-17](#)  
[Parkland Pool - PBO](#)  
[Exhibit A - Parkland Pool bid results](#)  
[Exhibit B - bid list and Demographics - Parkland Pool](#)

**Approved by Consent Vote.**

- C-9.**     [17-785](#)     Resolution Awarding Construction Contract for Winston Lake Golf Course Cart Path Improvements. (East Ward, Northeast Ward) - High Point Builders, LLC.  
[Recommended by Finance Committee.]

**Attachments:**   [CARF - Winston Lake Cart Paths 9-18-17](#)  
[RE - Winston Lake Golf Course Cart Path Improvements 9-18-17](#)  
[Exhibit A - WLGC Cart Path Improvements BL 9-18-17](#)  
[Exhibit B - WLGC Cart Path Improvements BT and Demo 9-118-17](#)

**Approved by Consent Vote.**

- C-10.**    [17-784](#)     Resolution Awarding a Contract for Underground Facility Locating Services - USIC Locating Services, LLC [Recommended by Finance Committee.]

**Attachments:**   [CARF - Underground Facility Locating Services 9-18-17](#)  
[RE - Underground Facility Locating Services 9-18-17](#)  
[Exhibit A - Bid list and workforce demographics- Underground Facility Locating Services 9-18-17](#)

**Mr. Jerry Bates, Purchasing Director and Mr. Gregory Turner, Assistant City Manager, gave the staff presentation on this item.**

**Council Member MacIntosh: Motion for approval.**

**Vice Chair Adams: Second.**

**Motion carried unanimously.**

- C-11. [17-755](#) Resolution Authorizing the Quit Claim Abandonment of Sewer Easements for the Winston Salem State University Science Building Project (East Ward). [Recommended by Finance and Public Works Committees.]

**Attachments:** [Property Abandonment - WSSU Science Building Project - CARF](#)  
[Property Abandonment - WSSU Science Building Project - RESOLUTION](#)  
[Property Abandonment - WSSU Science Building Project - EXHIBIT A](#)  
[Property Abandonment - WSSU Science Building Project - MAP](#)

**Mr. Kirk Bjorling, Real Estate Administrator and Ms. Rosalba Ledezma, Associate Vice Chancellor for Facilities Management at Winston-Salem State University, gave the staff update on this item.**

**On behalf of the Public Works Committee, Chair Clark suggested this item be continued to the Public Works Committee for further discussion.**

**Vice Chair Adams: Motion for approval.**

**Council Member MacIntosh: Second.**

**Motion carried unanimously.**



- C-12.** [17-757](#) Resolution Authorizing Acquisition of Property at 1101 North Cameron Avenue for the TURN Program in the East Ward. [Recommended by Finance Committee.]

**Attachments:** [Property Acquisition - 1101 North Cameron Avenue CARF rev DRB 9 7 17](#)  
[Property Acquisition - 1101 North Cameron Avenue - RESOLUTION rev DRB 9 7 17](#)  
[Property Acquisition - 1101 North Cameron Avenue - MAP](#)

Mr. Ritchie Brooks, Community Development Director, gave the staff presentation on this item.

Chair Clark requested staff provide information detailing the amount of TURN Program loans that are active and have been approved by the City.

Mr. Brooks spoke on behalf of the 1101 North Cameron Avenue property and stated the rehab is designed to attract persons interested in moving into the neighborhood who have higher incomes and are interested in the whole concept of the neighborhood and its roots.

Mayor Pro Tempore Burke requested information about how many tax dollars have been spent to revitalize east of 52 urban neighborhoods.

Chair Clark requested a map of the 5 areas that have been a part of the TURN Program and include the appraisal values of those homes in those areas.

Council Member Montgomery stated the intent for the 1101 Cameron Avenue property is to showcase a single property to the community.

Vice Chair Adams requested staff seek out other communities and get data on how to improve the TURN Program process. She also stated this would show citizens that the City is serious about making neighborhoods more appealing.

Vice Chair Adams: Motion for approval.

Mayor Pro Tempore Burke: Second.

Motion carried unanimously.

- C-13. 17-759** Resolution Authorizing the Sale of Certain City-owned Property at 1405 Addison Avenue Under the Upset Bid Procedure (N.C.G.S. 160A-269) (East Ward) - \$49,000. Item Continued from the September, 2017 Finance Committee.

**Attachments:** Property Disposition - Upset Bid - 1405 Addison Avenue - CARF  
Property Disposition - Upset Bid - 1405 Addison Avenue - RESOLUTION  
Property Disposition - Upset Bid - 1405 Addison Avenue - MAP

**Mr. Bjorling and Mrs. Angela Carmon, City Attorney, gave the staff report on this item.**

**Chair Clark asked what has staff done historically to address home ownership versus renting. He also asked about the ownership requirements.**

**Mayor Pro Tempore Burke requested the number of homeowners who still live in their homes and received the TURN Program loans.**

**This item held in Committee until October.**

- C-14. [17-758](#)** Resolution Authorizing Fee Simple and Temporary Construction Acquisition of Properties for Carver School Road Sidewalk Project by Deed or Condemnation. (Northeast Ward) [Recommended by Finance Committee.]

**Attachments:** [Property Acquisition - Carver School Road Sidewalk Project - CARF](#)  
[Property Acquisition - Carver School Road Sidewalk Project - RESOLUTION](#)  
[Property Acquisition - Carver School Road Sidewalk Project - EXHIBIT](#)  
[Property Acquisition - Carver School Road Sidewalk Project - MAP](#)

**Approved by Consent Vote.**

- C-15.** [17-748](#) Consideration of Items Concerning a Resolution Authorizing a Change Order to BAR Construction Company. Inc. in the amount of \$68,000 for the Construction of Quarry Park Development: (Southeast Ward). [Recommended by Finance Committee.]

Resolution Authorizing a Change Order to BAR Construction Company. Inc. in the amount of \$68,000 for the Construction of Quarry Park Development.

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2017-2018.

**Attachments:** [Quarry Park Development - CARF](#)

[Bar Construction Company Quarry Park Development Change Order-RESOLUTION](#)  
[Quarry Park - BAR Change Order - PBO](#)

**Approved by Consent Vote.**

- C-16.** [17-749](#) Consideration of Items Concerning a Resolution Authorizing a Change Order to North State Environmental, Inc. in the amount of \$137,661.18 for the Construction Work on Miller Park Stream Restoration Project (Southwest Ward). [Recommended by Finance Committee.]

Resolution Authorizing a Change Order to North State Environmental, Inc. in the amount of \$137,661.18 for the Construction Work on Miller Park Stream Restoration Project.

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2017-2018.

**Attachments:** [Miller Park Stream Restoration - CARF](#)

[North State Environmental, Inc - Miller Park Stream Restoration Change Order-RES](#)  
[Miller Park Stream Restoration - PBO](#)

**Approved by Consent Vote.**

- C-17. [17-781](#) Resolution Declaring Certain City Owned Equipment Surplus and Authorizing the Sale Thereof - [Recommended by Finance Committee.]

**Attachments:** [CARF - Surplus 9-18-17](#)

[RE - Surplus Vehicles and Equipment 9-18-17](#)

[Surplus list September 2017](#)

[Pictures - buses and trolleys 9-18-17](#)

**Mr. Bates and Mr. Turner gave the staff report on this item.**

**Council Member MacIntosh: Motion for approval.**

**Vice Chair Adams: Second.**

- C-18. [17-803](#) Approval of Finance Committee Summary of Minutes - August 14, 2017.

**Attachments:** [Finance 08142017](#)

**Approved by Consent Vote.**

## ADJOURNMENT

**6:24 p.m.**