

City Council – Action Request Form

Date: November 2, 2024

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Angela I. Carmon, City Attorney

Council Action Requested:

Adoption of a Resolution Amending the Addressing and Street Naming Guidelines and Procedures Manual to Transition the Public Hearing Requirement to the City Council

Strategic Focus Area: Livable Neighborhoods

Strategic Objective:

Strategic Plan Action Item:

Key Work Item:



Summary of Information:

Currently, the Addressing and Street Naming Guidelines and Procedures Manual (pages 31-32) requires a street to be named due to the number of dwellings and improvements, and the potential for more, within the Winston-Salem city limits. Once the street naming process has been initiated, property owners on the street are contacted to inquire as to whether they would like to have a new street name. Property owners have no less than fifteen (15) calendar days to contact the MapForsyth Addressing Team member with their suggestions.

After the fees have been paid and a new street name has been determined, the recommended new street name is presented to the Public Works Committee for approval, following a public hearing held by said committee. The public hearing notification is sent via first class mail with no less than fifteen (15) calendar days' notice to the property owners that will be affected by said change. The notice of public hearing is also posted in the courthouse and mailed to two other public places for posting. If the new street name is approved by the Public Works Committee, the new name is forwarded to City Council to be voted upon at the next regular monthly meeting. Once approved, the property owners are notified of the new street name by mail.

Committee Action:

Committee	<u>PW-10/15/2024</u>	Action	<u>Approval</u>
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For	<u>Unanimous</u>	Against	<u></u>
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Remarks:

The attached resolution, which is recommended for your approval, transitions the public hearing process from the Public Works Committee to City Council. The Public Works Committee will still review the matter and make a recommendation to City Council; however, the public hearing, consistent with all other matters requiring a public hearing by the elected body, will be conducted at the City Council level.