

City Council – Action Request Form

Date: April 9, 2024

To: Mayor, Mayor Pro Tempore and Members of the City Council

From: Ben Rowe, Assistant City Manager
 Patrice Toney, Assistant City Manager
 William Penn, Police Chief
 Angus Thomas, Interim Fleet Director
 Darren Redfield, Purchasing Director

Council Action Requested:

Resolution Awarding Purchase Order for 15 Hybrid Sedans

Strategic Focus Area: Service Excellence

Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

The City Council has directed Fleet Services to pursue hybrid and electric vehicles whenever possible for the types of vehicles used in the city fleet. Fleet Services and Purchasing staff learned that Toyota hybrid sedans have recently become available on state contract.

This is a two-part award.

Purchase A: The Criminal Investigations Division of the Police Department budgeted to replace five vehicles that have reached end of life with excessive mileage and wear/tear over the life of a vehicles. These will be unmarked vehicles. See Exhibit A for replacement information.

Purchase B: The Fleet Services Department budgeted to replace ten pool vehicles that meet replacement criteria related to age, mileage, and maintenance/repair costs. Staff uses these vehicles regularly throughout the city to meet the needs of city staff. See Exhibit A for replacement information.

The North Carolina Department of Administration competitively bid and awarded contracts for 2510A fleet vehicles (aka “state contract”). On February 1, 2024, Modern Toyota (Winston-Salem, NC) was awarded a contract for Toyota hybrids per bid specifications.

Committee Action:

Committee	F – 4/9/24	Action	Approval
For	Unanimous	Against	

Remarks:

Modern Toyota offered City/County Purchasing a quote for five 2024 Toyota Camry hybrid sedans at a price of \$28,757.60 each and grand total of \$143,788.00 for WSPD, and a quote for ten 2024 Toyota Corolla hybrid sedans at a price of \$23,916.30 each and grand total of \$239,163.00 for Fleet.

It is recommended that a purchase order be awarded to Modern Toyota for:

- A) Five 2024 Toyota Camry hybrid sedans for a total price of \$143,788.00 for WSPD; and
- B) Ten 2024 Toyota Corolla hybrid sedans for a total price of \$239,163.00 for Fleet.

This recommendation is in accordance with N.C.G.S. 143-129(e)(9), which states that "The [bidding] requirements of this article do not apply to ... Purchases from contracts established by the State or any agency of the State, if the contractor is willing to extend the same or more favorable prices, terms, or conditions as established in the State contract".

The City's FY 2023-24 capital equipment budget includes sufficient funds for this purchase, which will be financed through the City's internal leasing program.

There are no known area M/WBE companies that sell this equipment. See Exhibit A for workforce demographics of the vendor.