City Council – Action Request Form

Date: October 10, 2023

To: Mayor, Mayor Pro Tempore and Members of the City Council

From: Aaron King, Assistant City Manager
William Royston, Recreation & Parks Director
Darren Redfield, Purchasing Director

Council Action Requested:
Resolution Awarding Purchase Order for Two One-Ton Pickup Trucks

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No

Summary of Information:

The Maintenance Division of the Recreation & Parks Department budgeted to purchase two new one-ton pickup trucks with dump bodies as replacements for vehicles that have high mileage and excessive maintenance costs. This equipment is used by staff to transport crews and equipment to park locations for repairs, maintenance, or major project overhauls. See Exhibit A for detailed replacement information.

Purchasing advertised a formal bid for the purchase of two one-ton pickup trucks, and one bid meeting specifications was received on August 25, 2023, as follows:

	City/State	Price Each	Price for Two
Modern Chevrolet	Winston-Salem, NC	$69,818	$139,636

It is recommended that a purchase order be awarded to Modern Chevrolet for the purchase of two 2024 Chevrolet 3500 pickups with dump body at a cost of $69,818 each for a total cost of $139,636.

The FY 2023-24 capital equipment budget includes sufficient funds for this purchase, which will be financed through the City's internal leasing program.

M/WBE comment: There are no known area minority or woman-owned companies that sell these vehicles.

Workforce demographics and bid list: See Exhibit B.

Committee Action:

Committee	FC – 10/10/2023	**Action**	Approval
For	Unanimous	**Against**	

Remarks:

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