

## City Council – Action Request Form

**Date:** October 8, 2018

**To:** The City Manager

**From:** Damon Dequenne, Assistant City Manager  
Robert Prestwood, City Engineer

**Council Action Requested:**

Consideration of a Resolution Approving a Contract Change Order with Stantec Consulting Services, Inc., for Additional Construction Administration Services for Miller Park. (Southwest Ward)

**Strategic Focus Area:** Livable Neighborhoods

**Strategic Objective:** Expand Open Space and Recreational Facilities

**Strategic Plan Action Item:** No

**Key Work Item:** Yes



**Summary of Information:**

On March 23, 2015, the Mayor and City Council approved the execution of a professional services contract with Stantec Consulting Services, Inc. in the amount of \$236,000 for the master plan to redevelop of Miller Park. The scope of the master plan was to address maintenance needs including installation of new benches, repairing picnic shelters, utility improvements, path improvements, and to address flooding and erosion control issues.

In September 2017, City Council approved the expansion of the stream restoration project to address deficiencies downstream. This additional stream restoration work is getting ready to start and requires specialized engineering services during construction. In order to cover the second part of the stream restoration project and the remaining work for Phase 1 Site Improvements additional funds are needed for construction administration services. The consultant has provided the City of Winston-Salem with a fee proposal of \$78,000.

Based on previous change orders, the current contract value is \$462,100. This change order is \$78,000 and brings the current contract amount to \$540,100.

**Committee Action:**

<b>Committee</b>	<u>Finance 10/8/18</u>	<b>Action</b>	<u>Approval</u>
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<b>For</b>	<u>Unanimous</u>	<b>Against</b>	<u></u>
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**Remarks:**