

## City Council – Action Request Form

**Date:** October 10, 2022

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**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

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**From:** Johnnie Taylor, Assistant City Manager  
Thomas Kureczka, Chief Information Officer

**Council Action Requested:**  
Resolution Approving the Renewal of a Contract with Perconti Data Systems, Inc. for CD-Plus Annual Software Maintenance and Support Services for Community Development

**Strategic Focus Area:** Service Excellence  
**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness  
**Strategic Plan Action Item:** No  
**Key Work Item:** No



**Summary of Information:**  
 The CD-Plus solution by Perconti Data Systems, Inc. (Perconti) is currently used by Community Development staff to track and manage Code Enforcement complaints, cases, citations, and violations. The CD-Plus solution provides a back-office application and two mobile field applications, PDS Code Route and Address Search, that run on iPads. The mobile applications are used daily by Code Enforcement officers in the field and are relied upon heavily when interacting with the public.

The CD-Plus solution was initially purchased in 1997 after staff executed a Request for Proposals (RFP) process and received approval from the Mayor and City Council to enter into a contract. Perconti has provided annual software maintenance and support services contracts for the applications. The current support contract that the City entered into covers the time period of November 1, 2021 through October 31, 2022.

**Committee Action:**

<b>Committee</b>	Finance 10/10/22	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	
<b>Remarks:</b>			

Following another RFP process and approval from the Mayor and City Council, the City entered into a contract with Accela, Inc. in 2019 to replace the CD-Plus solution with the Accela product. Implementation of the Accela product was scheduled to be completed in 2021. Therefore, the City decided not to enter into a new annual software maintenance and support contract with Perconti for the calendar year 2021. Due to our situation, Perconti provided an hourly time and materials agreement to cover our CD-Plus maintenance and support needs for 2021.

Due to funding needs, staff availability, and the need for additional outside consulting resources, the Accela project was delayed. (It should be noted that the project is now back on schedule.) With this, the need exists for a new annual maintenance and support contract with Perconti to cover the period of November 1, 2022 through October 31, 2023. With respect to the City’s long-term relationship with Perconti we had been receiving preferred pricing up through 2019. However, Perconti modified their support model and pricing structure in 2020, and is now requiring us to purchase annual support with the same pricing as all of their other customers.

Approval is requested for the City to enter into a new annual support contract with Perconti Data Systems, Inc., which is a sole-source provider, for the CD-Plus Silver Plan for the period of November 1, 2022 through October 31, 2023 at a cost of \$42,500. Funding is available in the approved FY 22-23 Information Systems budget.

The costs for Perconti maintenance and support services for the last five years are shown in the following table:

<b>Contract Year</b>	<b>Time Period</b>	<b>Cost</b>	<b>Percentage of Change</b>
1	1/1/2019 - 12/31/2019	\$18,000	-
2	1/1/2020 - 12/31/2020	\$18,000	0%
3	1/1/2021 - 10/31/2021 (Hourly Time & Material Support as needed and vendor resources are available)	\$9,900	N/A
4	11/1/2021 - 10/31/2022	\$40,000	122%
5	11/1/2022 - 10/31/2023	\$42,500	6.25%

Exhibit A includes the workforce demographics for Perconti Data Systems, Inc.