## **City Council – Action Request Form**

**Date:** June 14, 2021

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

From: Johnnie Taylor, Director of Operations

Jerry Bates, Purchasing Director

## **Council Action Requested:**

Resolution Awarding Construction Contract to EVO Corporation for Lead Dust Removal Services at the Joint Firearms Training Facility

Strategic Focus Area: Service Excellence

**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No

## **Summary of Information:**

The Property and Facilities Management Division has a need for cleaning, removal, and disposal of lead dust from the floors at the Joint Firearms Training Facility located at 550 Brookwood Business Park Drive in Winston Salem. Qualified vendors would be required to be licensed to handle, transport, and dispose of hazardous waste materials in accordance Federal, State and Local guidelines.

City/County Purchasing issued a Request for Proposals (RFP) to provide pricing for Lead Dust Removal Services and the following proposals were received:

Business NameCity, StateEnvironmental Restoration, LLCGarner, NC

EVO Corporation Winston-Salem, NC Military Environmental & Construction Company Holly Ridge, NC

Terms of the RFP document specified detailed evaluation criteria of M/WBE commitment, business location, cost, references and completeness of proposal. An evaluation panel of five staff members from Property and Facilities Maintenance, Utilities and the Office of Business Advancement and Inclusion reviewed the proposal. See Exhibit A for the detailed scores. Based upon the evaluation panel's assessment, it is recommended that a contract for lead dust removal services be awarded to EVO Corporation in the estimated annual amount of \$123,960.

Committee	Finance 6/14/21	Action	Approval
For	Unanimous	Against	
Remarks:		•	

Terms of the RFP reserve the right to extend this service contract for as many as two additional 12-month periods, if both parties agree and funds are made available for that purpose, for a potential total contract value of \$371,880.

M/WBE comment: This project was advertised on the City and State Purchasing websites and 34 companies, including six local and eight M/WBE firms were notified directly of this opportunity. See exhibit B for a complete listing of notified businesses as well as demographics.