

City Council – Action Request Form

Date: June 13, 2023

To: Mayor, Mayor Pro Tempore and Members of the City Council

From: Ben Rowe, Assistant City Manager
Kelly Latham, Chief Financial Officer
Tawanna Gates, Interim Purchasing Director

Council Action Requested:

Resolution Awarding Contract for Workers Compensation Case Management Services

Strategic Focus Area: Service Excellence

Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

Request for Proposals to provide workers compensation case management services for the Risk Management division of the Finance Department were advertised on April 21, 2023, and on May 23, 2023, proposals were received from Allegiant Managed Care of Pittsburgh, PA, Anita Ogle & Associates of Advance, NC, Carolina Case Management & Rehabilitation Services, Inc. of Raleigh, NC, Professional Rehabilitative Options, Inc. of Thaxton, VA and Southern Rehabilitation Network, Inc. of Raleigh, NC.

Upon initial review, the proposal from Professional Rehabilitative Options, Inc. failed to include all of the documents specified as required in the bid document and therefore was deemed to be non-responsive and ineligible for consideration.

Terms of the bid document specified detailed criteria upon which each proposal received would be rated and an evaluation panel of City staff reviewed the proposals received to select the one most qualified to meet the requirements of the RFP. See Exhibit A for the evaluation criteria and detailed scoring.

Terms of the bid call for an initial contract for an initial term of two years, with option for the City to extend the agreement for as many as two additional twelve-month periods, provided that both parties are in agreement and funds are made available for this purpose.

Committee Action:

Committee	<u>FC June 13, 2023</u>	Action	<u>Approval</u>
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For	<u>Unanimous</u>	Against	<u></u>
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Remarks:

It is recommended that a two-year contract for workers compensation case management services be awarded to Anita Ogle & Associates in the annual amount of \$131,913.75 with option to extend for two additional years, for a total potential value of \$527,655.

Funding for FY 2023/2024 as well as for any future contract extensions is subject to future budget appropriations.

M/WBE COMMENT: Bid invitations were sent directly to 25 firms, including one local firm and the bid was advertised on the city and state websites. See Exhibit B for a complete list of businesses notified and workforce demographics of the firm being recommended for the award.