

## City Council – Action Request Form

**Date:** June 13, 2022

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**To:** Mayor, Mayor Pro Tempore and Members of the City Council

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**From:** Johnny Taylor, Assistant City Manager  
Shantell McClam, Purchasing Director

**Council Action Requested:**  
Resolution Awarding Purchase Order for Vehicle Parts and Supplies

**Strategic Focus Area:** Service Excellence  
**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness  
**Strategic Plan Action Item:** No  
**Key Work Item:** No



**Summary of Information:**

The Winston-Salem Fleet Services Department and Fire Department has regular needs to purchase vehicle parts and supplies and the department utilizes several different local businesses for these purchases. On May 19, 2021, Sourcewell (formerly The National Joint Powers Alliance), a cooperative purchasing group located in Staples, Minnesota, awarded contract #032521-GPC for vehicle parts and supplies to NAPA Auto Parts, Inc.

It is recommended to award a purchase order for vehicle parts and supplies for the period of July 1, 2022 through June 30, 2023, to NAPA Auto Parts, Inc. in the estimated amount of \$200,000, under and in accordance with the Sourcewell awarded contract #032521-GPC.

N.C.G.S. 143-129(e)(3) authorizes “purchases made through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing services at discount prices to two or more public agencies.”

M/WBE COMMENT: NAPA Auto Parts, Inc. was awarded contract #032521-GPC by Sourcewell as an approved business for vehicle parts and supplies.

**Committee Action:**

<b>Committee</b>	Finance 6/13/22	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	
<b>Remarks:</b>			