

Resolution #19-0504

Resolution Book 1, Volume 1

RESOLUTION APPROVING A CONTRACT WITH SUMTOTAL SYSTEMS LLC FOR SOFTWARE MAINTENANCE AND SUPPORT SERVICES

WHEREAS, software from SumTotal Systems LLC is used by the City as the system of record to manage and support payroll activities and Human Resources' business needs; and

WHEREAS, since being deployed in 1996, the software has gone through many upgrades in order to satisfy modifications in laws, federal and state regulations, stay compatible with evolving computer platforms, and meet the changing needs of the City; and

WHEREAS, new software, upgrades, and security patches are provided by the vendor, along with standard support services as needed, through an existing three year maintenance contract that expires on October 30, 2019; and

WHEREAS, the Information Systems Department requested a proposal from SumTotal Systems LLC for the renewal of these services for one year with the option to renew annually for two additional years, with a first year cost of \$139,766.25 and a total three-year cost of \$427,740.64; and

WHEREAS, SumTotal Systems LLC bundles hours of support service from their professional consultants with each customer's maintenance contract; and

WHEREAS, these services, at an annual price of \$25,000, are intended to assist the customer with major application upgrades, end-of-year tax and regulation updates, and, in the City's, custom integration with the City's time keeping system and updates to in-house written interfaces with other business systems; and

WHEREAS, funding is available in the approved Fiscal Year 19-20 Information Systems operating budget for the first year of the contract; and

WHEREAS, staff recommends that the City enter into an agreement with SumTotal Systems for the purchase of software maintenance and support services.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Winston-Salem authorize the City Manager to enter into a one-year contract with SumTotal Systems LLC for software maintenance and consulting services for a total cost of \$139,766.25, with the option to renew annually for two additional years if approved funds are available.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute the contract on behalf of the City.