

City Council – Action Request Form

Date: January 16, 2018

To: The City Manager

From: Catrina Thompson, Chief of Police
Jerry Bates, Purchasing Director

Council Action Requested:

Adoption of Resolution Awarding Purchase Orders for Vehicle Lighting Equipment and Internal Equipment.

Strategic Focus Area: Service Excellence

Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

On November 7, 2017, bids were received for the purchase of vehicle lighting equipment and internal equipment used to upfit 25 police pursuit vehicles for the Winston-Salem Police Department. The bids received are listed below:

Vehicle Lighting Equipment

	<u>City/State</u>	<u>Total Bid</u>
Dana Safety Supply Company	Greensboro, NC	\$ 5,029.25
B&G Electronics & Communications, Inc.	Dover, NC	5,103.25
Ilderton Conversion Company	High Point, NC	121,650.50

Internal Equipment

B&G Electronics & Communications, Inc.	Dover, NC	\$30,456.00
West Chatham Warning Devices, Inc.	Savannah, GA	46,363.40
Dana Safety Supply Company	Greensboro, NC	53,803.30

The bid submitted for vehicle lighting equipment by Dana Safety Supply Company and bid for both vehicle lighting equipment and internal equipment submitted by B&G Electronics & Communications, Inc. were partial bids and cannot be considered for award.

Committee Action:

Committee Finance 1/8/2018 **Action** Approval

For Unanimous **Against** _____

Remarks:

Therefore, it is recommended that a purchase order be awarded to Ilderton Conversion Company, low bidder meeting specifications, for the vehicle lighting equipment in the amount of \$121,650.50 and to West Chatham Warning Devices, Inc., low bidder meeting specifications, for the internal equipment in the amount of \$46,363.40.

The City's FY 2017-18 capital equipment budget includes sufficient funding for these purchases. This purchase will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund FY 2017-18 budget.

M/WBE comment: This project was properly advertised and notifications were sent to all local M/WBE and regional HUB and DBE businesses. See Exhibit A for a complete list of businesses that requested the bidding document. B&G Electronics & Communications, Inc. is a woman owned business.

Demographics Summary: See Exhibit A