

City Council – Action Request Form

Date: January 7, 2019

To: The City Manager

From: Catrina Thompson, Chief of Police
Jerry Bates, Purchasing Director

Council Action Requested:

Adoption of Resolution Awarding Purchase Order for Vehicle Lighting Equipment.

Strategic Focus Area: Service Excellence

Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

On November 7, 2018, bids were received for the purchase of vehicle lighting equipment used to upfit 26 police pursuit vehicles for the Winston-Salem Police Department. The bid received is listed below:

	<u>City/State</u>	<u>Total Bid</u>
Ilderton Conversion Company	High Point, NC	126,273.60

It is recommended that a contract be awarded to Ilderton Conversion Company, for vehicle lighting equipment per bid specifications, in the estimated amount of \$126,273.60.

The City's FY 2018-19 capital equipment budget includes sufficient funding for this purchase. This purchase will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund FY 2018-19 budget.

M/WBE comment: This bid was advertised on the City and State's websites. Notifications of the bid opportunity were sent to known businesses that supply this equipment and to all local M/WBE and area HUB businesses on a weekly basis. See Exhibit A for a complete list of businesses notified of this bid and workforce demographics.

Committee Action:

Committee	Action	
For	Against	

Remarks: