

City Council – Action Request Form

Date: January 10, 2023

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Aaron King, Assistant City Manager
Chris Murphy, Director of Planning and Development Services

Council Action Requested:

Request for Public Hearing on an ordinance amendment to the *Unified Development Ordinances (UDO)* to add that the first/bottom layer of asphalt be installed and approved in subdivision streets prior to acceptance of surety for remaining infrastructure improvements and final plat recordation (UDO-CC20).

Strategic Focus Area: Livable Neighborhoods

Strategic Objective: N/A

Strategic Plan Action Item: N/A

Key Work Item: N/A



Summary of Information:

The City’s Engineering Department has requested an amendment to the UDO to clarify the street construction requirements which must be met for a development to be eligible for plat recordation. The amendment seeks to codify an existing policy that requires the first/bottom layer of asphalt to be applied to streets prior to plat recordation, which allows individual lots to be sold to private individuals.

This policy has been in place for years and is understood by the local development community. However, recently, there has been confusion amongst developers outside of the local market about the specific requirements for plat recordation. By requiring the initial layer of asphalt, the risk of the structural integrity of the stone base of the right-of-way to be compromised if exposed to cold weather conditions is minimized.

The Planning Board held a public hearing on the ordinance amendment on December 8, 2022, and unanimously recommended approval with an 7-0 vote. Staff will be available to present UDO-CC20 at the January 2023 CD/H/GG Committee meeting.

Committee Action:

Committee	Public Works 1.10.2023	Action	Approval
For	Unanimous	Against	

Remarks: