

**AN ORDINANCE AMENDING CHAPTER 2,  
ARTICLE III, DIVISION 3, SECTION 2-108  
OF THE WINSTON-SALEM CITY CODE TO ALLOW THE WINSTON-SALEM  
POLICE DEPARTMENT TO INVESTIGATE CITIZEN COMPLAINTS AGAINST  
WINSTON-SALEM POLICE DEPARTMENT EMPLOYEES**

**BE IT ORDAINED** by the Mayor and City Council of the City of Winston-Salem as follows:

Section 1. Section 2-108 (a) of the Winston-Salem City Code is hereby amended as follows:

- (a) ~~A person~~ Any individual claiming to be aggrieved by the actions of ~~the police department~~ a Winston-Salem Police Department employee or an officer or employee thereof may submit a complaint directly to the Police Department or file a written complaint with ~~either the police professional standards division or the city clerk's office~~ the City Clerk's Office. ~~When a complaint is filed with either of these offices,~~ If submitted through the City Clerk's Office, a copy of the written complaint will be forwarded to the chairperson of the citizen police review board, the complainant and the professional standards division of the police department provided to the Complainant and forwarded to the Winston-Salem Police Department's Professional Standards Division. Complaints may also be submitted online through the City of Winston-Salem website.

Section 2. Section 2-108(b) of the Winston-Salem City Code is hereby amended as follows:

- (b) All complaints will be investigated by the ~~professional standards division of the police department~~ Winston-Salem Police Department. ~~Upon completion of an investigation by the professional standards division,~~ Once the investigation is complete, the ~~police chief~~ Chief of Police, or the Chief's designee will notify the complainant by letter of the investigative results and, consistent with state law, ~~indicate disciplinary or other actions taken~~ Complainant of the outcome. This notification may be provided in writing, by phone, electronically, or through another appropriate method. As permitted by state law, the department will disclose any disciplinary or other actions taken. The complainant shall also be informed of his right to appeal the decision to the review board The Complainant will be informed of their right to appeal the decision to the Citizens' Police Review Board.