City Council – Action Request Form

Date:	June 13, 2023
To:	Mayor, Mayor Pro Tempore, and Members of the City Council
From:	Nicholas Geis, Property and Facilities Management Director Johnnie Taylor, Assistant City Manager Shantell McClam, Purchasing Director

Council Action Requested:
Resolution Authorizing the City Manager to Approve a Change Order with North Point Chrysler Jeep, Inc. to Pay for Repairs to City Vehicles.

Strategic Focus Area: Service Excellence
Strategic Objective: Promote Efficient Service Delivery
Strategic Plan Action Item: No
Key Work Item: No

Summary of Information:

City Council approved North Point Chrysler Jeep, Inc., the local Dodge dealership, as a sole source vendor for Dodge parts and services for fiscal year 2023 on June 21, 2022. Fleet Services has partnered with North Point Chrysler Jeep, Inc. to maintain our large fleet of Dodge Ram pickup trucks and Dodge Charger police pursuit vehicles.

Due to unprecedented vacancy rates within the Fleet Services Department, we have been forced to send more repair work to external vendors to minimize the impact of vehicle downtime on City services. Fleet Services has paid for this additional workload through change orders.

The total amount of change orders now exceeds the City Manager's approval authority. Staff is recommending approval authorizing the City Manager to execute a change order with North Point Chrysler Jeep, Inc. in the amount of $22,000. Funds to cover the cost of this change order are available in the fleet services operating budget.

Committee Action:

Committee	FC June 13, 2023	**Action**	Approval
For	Unanimous	**Against**	

Remarks: