

Information Item

Date: March 13, 2023

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Aaron King, Assistant City Manager
Toneq' McCullough, Director of Transportation

Subject:
Information on the Disadvantaged Business Enterprise Program

Strategic Focus Area: Quality Transportation

Strategic Objective: No

Strategic Plan Action Item: No

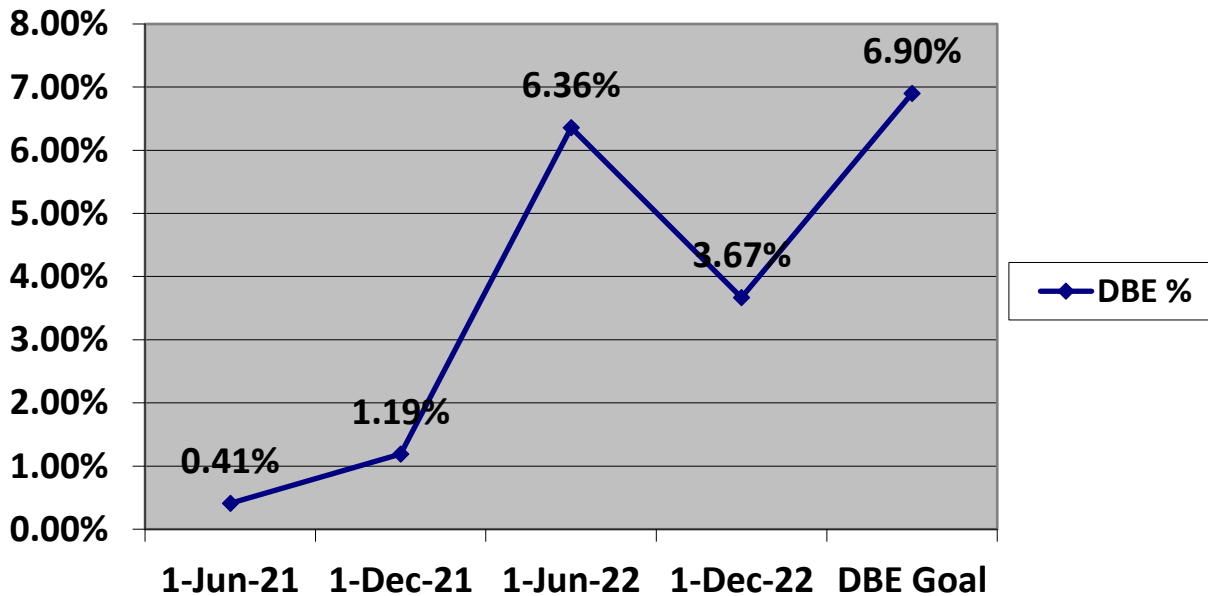
Key Work Item: Yes



The Department of Transportation staff provides updates on the Disadvantaged Business Enterprise program and its goals quarterly.

The DBE goals and contractual expenditures for the federal fiscal year are reported to the Federal Transit Administration (FTA) by June 1 and December 1 annually. For the second period of FFY 2022 (April 2022-September 2022) the total completed contractual expenditures using Winston-Salem Transit Authority (WSTA) FTA dollars was \$305,040 with \$11,180 paid to DBE contractors. This represented 3.67% total dollars paid to DBE contractors this period. The City's FTA overall goal is 6.9%.

The graph below represents the DBE goals met over the last four periods:



Some of the contractual expenditures that are used in the overall FTA dollars spent include:

- Bus Shelter Purchase/ Installments
- Computer Maintenance/ Updates
- Security Services
- Uniforms
- Building Maintenance/Repairs

To increase the City's DBE participation, several steps are taken:

- DBE Liaison participates in meetings with vendors, contractors, and suppliers.
- DBE Liaison is directly involved in contract administration, assisting staff in reviewing the database to confirm if firms are registered to provide the services sought, then soliciting quotes when firms are found.
- DBE Liaison working with vendors, contractors, and suppliers to register with the North Carolina Department of Transportation to become certified DBE's.
- DBE Liaison gathers and report statistical data and other information as required by NCDOT.
DBE Liaison ensures city contracts are meeting required Good Faith Efforts.
- DBE Liaison provides outreach to DBEs and community organizations to fully advise them of contracting opportunities.
- DBE Liaison analyzes DBE participation and identifies ways to encourage participation.
- DOT hosted stakeholder DBE informational workshop.

The actual goal is 6.9% should be between 1% -3% because the goal should be established on planned construction dollars only. The current goal is based on construction and parts and supplies dollars proposed. We are unable to adjust the goals until the next Federal Fiscal year.

Although, we did not meet our overall participation goal, there have been certified DBE contractors, suppliers and vendors which have shown Good Faith Efforts within FTA requirements and the purchasing policy.