

**City Council – Action Request Form**

**Date:** July 28, 2017

**To:** The City Manager

**From:** Thomas Kureczka, Chief Information Officer

**Council Action Requested:**

Approval for Renewal with RMJ Technologies for Automated Vehicle Location Services.

**Summary of Information:**

In 2013 City staff completed a thorough evaluation and pilot program of qualified automated vehicle location (AVL) solutions. Based upon findings staff recommended that we contract with RMJ Technologies (RMJ) for a turnkey enterprise AVL solution. City Council granted approval of this contract in October 2013. The RMJ solution integrates Verizon’s Networkfleet global positioning system and cellular air services with RMJ custom developed fleet management, reporting, and portal capabilities. The RMJ solution was implemented in 2014 with a one year contract, with second and third year renewal options. With the recent completion of this three year agreement staff has been working with RMJ on the renewal of their services.

The RMJ solution is used to track the location and status of vehicles in our fleet, helping to realize fuel savings, increased security, and improved employee safety and productivity. Staff has the ability to know the location and status of vehicles in real time, providing departments the ability to easily dispatch a crew closest to service location. RMJ provides trend analysis reports which helps staff better understand fleet utilization for the previous twelve months and year to year comparisons. RMJ’s application provides management tools and reporting for activities such as swapping devices between vehicles, registering new vehicles, removing vehicles from the fleet, non-reporting vehicles, troubleshooting, and staff utilization of the management portal. In 2017 to-date RMJ has processed over 90 City service requests via their service management system.

**Committee Action:**

<b>Committee</b>	Finance 8/14/17	<b>Action</b>	Approval
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<b>For</b>	Unanimous	<b>Against</b>	
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**Remarks:**

The recent contract included a unit cost of \$25.50 per device (vehicle) per month for the bundled air time and RMJ support services. RMJ has provided quotes for a new three year contract, with the second and third years being optional, at a reduced rate of \$23.50 per device per month. This rate will remain the same for the entire three year period. Any variations in our monthly invoices would be the result of the City initiating vehicle removals and/or additions.

It is recommended that the City enter into a new contract with RMJ Technologies. The annual amount of the contract, based upon 1,171 currently registered vehicles, would be \$330,222, with a total three year cost of \$990,666. Funding for the first year's cost of \$330,222 was allocated in the approved FY 17-18 operating budget. It is further requested that the authorization be provided to enter into annual contracts for the remaining two years subject to approved funding through the annual budget process.

M/WBE comment: RMJ Technologies is a certified minority owned business.

Workforce Demographics: See Exhibit A