

**RESOLUTION APPROVING THE RENEWAL OF A CONTRACT WITH  
AGILEPOINT, INC. FOR SOFTWARE SUBSCRIPTIONS, MAINTENANCE, AND  
SUPPORT SERVICES**

**WHEREAS**, the City uses four different workflow approval platforms for Business Process Management Systems: AgilePoint, eWorks, Laserfiche Forms, and DocuSign; and

**WHEREAS**, staff is working on the migration of all applications on the eWorks platform to the AgilePoint platform, which will result in eliminating associated eWorks software licensing costs; and

**WHEREAS**, with approval from Council, the City purchased and implemented in 2019 the AgilePoint Business Process Management System, including 50 user subscriptions; and

**WHEREAS**, the number of user subscriptions was increased to 150 in 2022 due to increased use of the platform by City staff; and

**WHEREAS**, AgilePoint, Inc. has provided a proposal for the annual renewal of the City's subscriptions, maintenance, and support services contract, with a total cost of \$99,813, for the time-period of April 25, 2023, through April 24, 2024; and

**WHEREAS**, this annual renewal is not available from resellers and must be completed exclusively through AgilePoint, Inc.; and

**WHEREAS**, approval is requested to enter into a contract with AgilePoint, Inc. for one-year of subscriptions, maintenance, and support services at a total cost of \$99,813; and

**WHEREAS**, AgilePoint, Inc.'s proposal includes two consecutive one-year term renewal options at an estimated price of \$99,813 plus the lowest of 3% or the Consumer Price Index per year; and

**WHEREAS**, funds were allocated in the FY 22-23 Information Systems budget for year-one of this contract.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and City Council of the City of Winston-Salem authorize the City Manager to enter into a contract with AgilePoint, Inc. for one-year of subscriptions, maintenance, and support services, as well as the optional renewal of this contract for two consecutive one-year terms, subject to approved funding through the annual budget process.

**BE IT FURTHER RESOLVED** that the City Manager is hereby authorized to execute a contract on behalf of the City.