

City Council – Action Request Form

Date: November 8, 2021

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Johnnie Taylor, Assistant City Manager
 Nicholas Geis, Property and Facilities Management Director
 Jerry Bates, Purchasing Director

Council Action Requested:
 Resolution Authorizing the City Manager to Approve a Change Order with Allied Universal Security Services to Continue to Provide Security Services at City Hall (CH) and Bryce A. Stuart (BAS) Facilities Until the Conclusion of the RFP Process

Strategic Focus Area: Safe and Secure Community
Strategic Objective: Promote workplace safety
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

Allied Universal Security Services has successfully provided security services to CH and BAS for five years. In July, Allied Universal Security Services agreed to continue to provide security services at these facilities while the City prepared specifications for a request for proposal (RFP) for City security services. Each month has required a change order to the contract to allow for prompt payment.

The total amount of change orders now exceeds the City Manager’s approval authority. Staff is recommending approval authorizing the City Manager to execute a change order with Allied Universal Security Services, in the approximate amount of \$67,500. Funds to cover the cost of this change order are available in the Property and Facilities Management (PFM) operating budget.

Committee Action:

Committee	Finance 11/8/2021	Action	Approval
For	Unanimous	Against	
Remarks:			