

**RESOLUTION AMENDING THE PURCHASING POLICY TO
TEMPORARILY SUSPEND LOCATION CRITERION
FOR PROFESSIONAL AND GENERAL SERVICES**

WHEREAS, the City's Purchasing Policy requires procurement of professional services and general services, in excess on \$20,000, to incorporate concise evaluation and scoring criteria; and

WHEREAS, Request for Qualifications (RFQ), the bidding document utilized to procure professional services, and Requests for Proposals (RFP), the bidding document used to procure general services, currently incorporate a required scoring and evaluation criterion allotting 20% weighted points for businesses located in the City of Winston-Salem, and businesses must submit specific, supporting documentation confirming operations within the city limits; and

WHEREAS, there is a need to remove potential barriers that might discourage prospective bidders from submitting proposals and improve the ease and access of the bidding process.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Winston-Salem, that the City temporarily suspend the location evaluation criterion and scoring methodology and remove it from the Purchasing Policy as it relates to procuring professional and general services. Any verbiage related to this criterion will be removed from all policy manuals, bidding documents, and scoring spreadsheets for professional and general services. Business Inclusion and Advancement staff will no longer be required to evaluate and score RFQ's and RFP's based upon the location criterion.

BE IT FURTHER RESOLVED that after one year, city staff will provide a report on the impact of this suspension of the location criterion on projects and services. The report will also include a recommendation of whether to continue the suspension or reinstate the requirement.

BE IT FURTHER RESOLVED that this resolution will take effect upon adoption.