

City Council – Action Request Form

Date: June 14, 2021

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Damon C. Dequenne, Assistant City Manager
S. Kirk Bjorling, Real Estate Administrator

Council Action Requested:
Resolution Authorizing a Lease Extension for the Second Floor in the Winston Mutual Building for the Police Department’s Community Resources Unit (East Ward)

Strategic Focus Area: Safe and Secure Community
Strategic Objective: Expand Community Policing
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

In May 2014, the City Council authorized a lease for the Police Department’s Community Resources Unit in the historical Winston Mutual Building at 1225 East Fifth Street because it was believed that there could be advantages to having the unit located within the community rather than in the Public Safety Building. The lease was for 1,500 square feet on a portion of the second floor at the rate of \$1,500 per month. The Winston Mutual Building is owned by Boulos Holdings, LLC, 1200 National Drive, Winston Salem, North Carolina 27103.

In 2017 and 2019, extensions of the lease were approved. Community Resources has now outgrown the current space; however, the remainder of the second floor is available for expansion. It is proposed that a lease be authorized for the entire second floor containing 2,750 square feet at the rate of \$2,130 per month for a term of five years. This per-square-foot rate is less than the current rate.

The attached resolution authorizes the execution of the lease as stated herein and as approved by the City Attorney’s Office.

Committee Action:

Committee	Finance 6/14/21	Action	Approval
For	Unanimous	Against	
Remarks:			