

Resolution 19-0287
Resolution Book 1, Volume 1

**RESOLUTION TO ENTER INTO AN AGREEMENTS WITH SELECTED FIRMS
ON AN ON-CALL BASIS FOR VARIOUS PROFESSIONAL ENGINEERING AND
PLANNING SERVICES**

WHEREAS, the City of Winston-Salem has received funding for several projects through the North Carolina Department of Transportation's (NCDOT) Prioritization Process as well as through the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) Surface Transportation Block Grant Direct Attributable (STBG-DA); and

WHEREAS, in addition to those funding sources several projects have been approved for fund through the issuance of bonds in November 2018; and

WHEREAS, the transportation planning funds are programmed for various plans, projects and studies through the MPO's adopted Unified Planning Work Program (UPWP); and

WHEREAS, the City of Winston-Salem's Department of Transportation advertised its Request for Letters of Interest (RFLOI) on December 21, 2019 in accordance with the City of Winston-Salem and NCDOT's guidelines; and

WHEREAS, the city sought qualified firms to provide professional on-call engineering and planning services; and

WHEREAS, a selection committee consisting of a Transportation Engineer, Director of Transportation, Deputy Director of Transportation, Bicycle and Pedestrian Coordinator, Planning Development Coordinator, a Senior Civil Engineer evaluated the proposals based on the following criteria: Work Experience, Project Manager Qualifications, Team Qualification, Client Satisfaction, Staff availability; and

WHEREAS, in accordance NCDOT's requirements no M/WBE goals were set; and

WHEREAS, after the evaluation and review of 22 proposals, the selection committee selected 13 firms for the following categories: Traffic Engineering, Preconstruction Activities (Design), Planning Studies and Construction Engineering and Inspections. This selection process was reviewed and the final selection approved by NCDOT's Local Programs Management Office (LPMO); and

WHEREAS, this selection process was reviewed and the final selection approved by NCDOT's Local Programs Management Office (LPMO); and

WHEREAS, the firms selected ranked in the top four or five in the categories mentioned above; and

WHEREAS, this on-call agreement would be for a 24 months period with the option of extending the agreement for up to two additional 12 months periods; and

WHEREAS, staff estimates that the scope and schedule for fees would not exceed: \$350,000 per firm for each traffic engineering study, \$800,000 per firm for each pre-construction design activity, \$300,000 per firm for each planning studies and \$300,000 per firm for each construction engineering and inspection project; and

WHEREAS, funds for these projects are already appropriated.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of Winston-Salem will allow the City Manager to enter into a master agreement with the selected firms for on-call professional engineering and planning services.