

City Council – Action Request Form

Date: December 12, 2022

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Johnnie Taylor, Assistant City Manager
William L. Royston, Recreation and Parks Director

Council Action Requested:

Resolution Authorizing a Contract Change Order with Jordan Consultants, ASLA, P.A. for Architectural and Engineering Services for Helen Nichols Park Walking Trail (Northeast Ward)

Strategic Focus Area: Livable Neighborhoods

Strategic Objective: Expand Open Space and Recreational Facilities

Strategic Plan Action Item: No

Key Work Item: Yes



Summary of Information:

In February 2021, the Office of State Budget and Management (OSBM) established a special fund for new capital improvement projects and repair and renovations for State Agencies and the University of North Carolina. The City of Winston-Salem Recreation and Parks received \$900,000 for capital improvements for various projects.

In December 2021, the City Manager approved the execution of a professional services contract with Jordan Consultants, ASLA, P.A. in the amount of \$19,500 for professional landscape architectural design services of Helen Nichols Park improvements, which provided a preliminary design layout walking trail/path, located within the park and adjacent to Carl H. Russell, Sr. Community Center.

In June 2022, City Council approved \$1,000,000 of Limited Obligation Bonds for improvements to expand the walking track at Helen Nichols Park. The scope of work includes, but is not limited to, a walking trail/path, senior fitness equipment and a shade structure. The services of a professional architect and engineer are needed to provide design and construction oversight for the construction of this project.

Committee Action:

Committee _____	Action _____
For _____	Against _____
Remarks: _____	

The consultant has provided the City of Winston-Salem with a fee proposal of \$82,600. The current contract amount is \$19,500, the change order is \$82,600. The new total contract amount is \$102,100.

The consultant has agreed to the City's MWBE Participation goals. Funding to accommodate this change order was approved by City Council on June 21, 2022.