

City Council – Action Request Form

Date: October 14, 2019

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Damon C. Dequenne, Assistant City Manager
Robert Prestwood, City Engineer

Council Action Requested:

Resolution to Enter into an Agreement with McKissick Associates, P.C. for Professional Architectural and Engineering Services for the Design and Construction Oversight of the Belview Recreation Center Replacement (Southeast Ward)

Strategic Focus Area: Livable Neighborhoods

Strategic Objective: Expand Open Spaces and Recreational Facilities

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

In April 2019, the Mayor and City Council approved the appropriation of resources to meet \$33.09 million in emerging capital needs. The replacement of Belview Recreation Center, located at 2800 Burgandy Street, was included in these capital needs. To better serve the neighborhood, the City of Winston-Salem would invest \$3 million to rebuild this facility. The project would include the demolition of the existing recreation center, outdoor basketball court, playground, and parking lot. The new facility would include a gymnasium, dedicated classroom and work space for the City’s S.O.A.R. and Youthbuild programs, computer lab, meeting room space for community groups, new playground, improved parking facilities, and improved lighting inside and outside of the facility.

The City selects firms to provide architectural, engineering, and surveying services in accordance with public policy established in N.C.G.S. §143-64.31, which provides for a qualifications-based selection process. In February 2019, the City posted a Request for Letters of Interest/Statement of Qualifications (LOI/SOQ) to perform architectural design services on

Committee Action:

Committee	<u>Finance 10/14/19</u>	Action	<u>Approval</u>
------------------	-------------------------	---------------	-----------------

For	<u>Unanimous</u>	Against	<u></u>
------------	------------------	----------------	---------

Remarks:

the City website. Fourteen firms submitted LOI/SOQ's. A panel consisting of an Assistant City Manager, Recreation Administrative Manager, City Engineer, and Project Planner evaluated the proposals based on the following criteria:

- M/WBE Commitment
- Location of Business
- Innovative approach
- Work Experience
- Understanding of Project
- Past Performance

In accordance with N.C.G.S. §143-64.31, the City entered into contract negotiations with McKissick Associates, P.C. which included identifying the full scope of services to be provided and a proposed fee for this work. Staff is finalizing the scope and schedule for fees not to exceed \$228,100. Based on the total scope of work, staff believes that this is a fair and reasonable fee. The City will finance the replacement of Belview Recreation Center, including design services, with limited obligation bonds (LOBS). The proposal opportunity was advertised on the City website and sent to architectural/engineering firms. See Exhibit A for a complete list of businesses notified of this solicitation and the workforce demographics of McKissick Associates, P.C. See Exhibit B the scoring matrix for the firms that were evaluated.

McKissick Associates, P.C. has committed to subcontracting 39% of their work to HUB-certified minority/women business enterprises. The City's goal is 10% of professional architectural and engineering services.