

City Council – Action Request Form

Date: February 14, 2022

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Scott Tesh, Budget and Performance Management Director

Council Action Requested:

Ordinance Amending the Fiscal Year 2021-22 Budget Ordinances for the City of Winston-Salem, North Carolina

Strategic Focus Area: Service Excellence

Strategic Objective: Maintain City's Financial Strength

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

The proposed amendments to the Fiscal Year 2021-22 budget ordinances authorize adjustments for the following purposes.

Appropriation of Grants and Other Revenues Received

- The Police Department has received additional federal forfeiture funds from the United States Department of Treasury totaling \$5,560, additional state controlled substance tax receipts from the Office of the State Auditor totaling \$75,080, and donations of \$1,270. These funds would be used for the purchase of equipment (\$81,910). Future equipment purchases could include items such as safety gear, surveillance equipment, computer software and hardware, and other IT needs.

Committee Action:

Committee	Finance 2/14/22	Action	Approval
For	Unanimous	Against	

Remarks:

- The Winston-Salem/Forsyth County Emergency Management Department will be receiving the North Carolina Emergency Management Performance Grant (EMPG), which is a reimbursable grant in the amount of \$20,000 from the North Carolina Department of Public Safety. The EMPG is utilized to help localities support emergency management activities while simultaneously addressing issues of national concern. The Winston-Salem/Forsyth County Emergency Management Department is hosting an exercise with other governmental agencies on February 24th and 25th. The funds used for this training will cover the contractor (On Target Preparedness), meals, snacks, and AV equipment.
- The Police Department has received a 2022 Police Benefit Fund grant totaling \$13,472 from The Winston-Salem Foundation for morale-building activities such as meals for officers and police personnel working on Thanksgiving and Christmas days and the annual retiree luncheon. The proposed amendment appropriates these funds.
- The Police Department has identified a need to replace unmarked police cars that have surpassed the City's replacement criteria and have been taken out of service. The proposed amendment appropriates \$173,700 in fund balance from the general fund to replace aging vehicles in the Police Department that meet the city's replacement policy.
- In February 2020, the City received a grant of \$125,000 from the Winston-Salem Foundation for the creation of a pollinator garden at Quarry Park. The pollinator garden was added to the design and construction bid of the 2018 Bond Quarry Park – Phase II project. The proposed amendment transfers the remaining funds balance of \$85,000 from the grant to complete the construction of the pollinator garden as part of the Quarry Park – Phase II project.

Technical Adjustment for Internal Services Capital Projects Fund

- Funds for a new warehouse inventory system for the City's Central Warehouse purchase were included in the FY 18-19 budget, with annual lease payments of \$14,600 included in the Information Systems Department budget to cover the anticipated \$73,000 total cost of the project. The implementation of the new system will include multiple vendors and necessitate the creation of a leasing capital project to allow for the proper accounting of payments to these vendors. The proposed amendment establishes a leasing capital project in the amount of \$73,000 to facilitate the implementation of the project with multiple vendors. There is no change in the cost of the project or lease payments for the Information Systems Department.