

City Council – Action Request Form

Date: April 17, 2017
To: The City Manager
From: Jerry Bates, Purchasing Director

Council Action Requested:

Consideration of Items Related to HVAC Renovations (Phase I) at the Winston-Salem Fairgrounds Annex Building:

- A. Adoption of Resolution Awarding Contract for HVAC Renovations (Phase I) at the Winston-Salem Fairgrounds Annex Building. (North Ward)
- B. Project Budget Ordinance Amendment to Appropriate Additional Funds.

Summary of Information:

On March 14, 2017, bids were accepted for the purchase and installation of equipment needed to complete the HVAC Renovations (Phase I) at the Winston-Salem Fairgrounds Annex Building. The scope of work involves installing a new HVAC control system for the entire building, improving the dehumidification capacity, and improving the heating capacity with a new boiler system. Below is a summary of the bids accepted:

| | <u>City/State</u> | <u>Base Bid</u> | <u>Deduct #1</u> | <u>Add #1</u> |
|-------------------------------|-------------------|-----------------|------------------|---------------|
| Ridge Mechanical, Inc. | High Point, NC | \$972,000 | -\$47,000 | \$10,000 |
| Professional Air Systems, LLC | Rural Hall, NC | 988,980 | - 53,800 | 6,350 |
| Commercial Air Systems, Inc. | Elkin, NC | 1,164,200 | -57,900 | no price |

Deduct Alternate #1 omits the second boiler and second pump (provides heating redundancy) and add Alternate #1 is to install new ceiling tiles where removed for renovations. Staff and the consulting engineer recommend not taking Deduct Alternate #1, but accepting Add Alternate #1 for a net add of \$10,000. It is recommended to award a contract for the purchase and installation of equipment needed to complete the HVAC Renovations (Phase I) at the Winston-Salem Fairgrounds Annex Building to Ridge Mechanical, Inc., the low bidder meeting specifications, for the total estimated amount of \$982,000.

The recommendation to award a contract was approved by the Public Assembly Facility Commission (Exhibit B) at the meeting held March 20, 2017.

Committee Action:

| | | | |
|------------------|------------------------|----------------|-----------------|
| Committee | <u>Finance 4/10/17</u> | Action | <u>Approval</u> |
| For | <u>Unanimous</u> | Against | <u></u> |

Remarks:

Funds are available in the FY2016-17 Fairgrounds capital improvements budget. A Project Budget Ordinance Amendment is attached which appropriates additional funds to complete this project.

M/WBE comment: See Exhibit A for complete list of businesses notified of this bid opportunity.

Workforce Demographics: See Exhibit A.