

## City Council – Action Request Form

**Date:** September 9, 2019

---

**To:** Mayor, Mayor Pro Tempore and Members of the City Council

---

**From:** Tasha Logan Ford, Assistant City Manager  
William Royston, Recreation & Parks Director  
Jerry Bates, Purchasing Director

**Council Action Requested:**  
Resolution Awarding Contracts for Playground Safety Surfacing

**Strategic Focus Area:** Livable Neighborhoods  
**Strategic Objective:** Expand Open Space and Recreational Facilities  
**Strategic Plan Action Item:** No  
**Key Work Item:** Yes



**Summary of Information:**

Annual maintenance of playground safety surfacing is being funded by 2018 G.O. Recreation Bonds. The scope of work entails installing 15” of engineered wood fiber at 33 individual parks and fitness courses; in addition, installing poured-in-place rubber safety surfacing at three playgrounds next to splash pads, as well as two other large playgrounds. Base bid items A through D are for installation of engineered wood fiber with the City providing the material. Base bid item E is for turn-key installation of poured-in-place rubber surfacing. The bid was divided into five groups to facilitate bidders being able to bid on and be awarded the amount of work that matched their experience and available manpower.

Purchasing advertised the request for proposals (RFP) and two proposals were received on July 30, 2019, with a summary of bids as follows:

	<u>City/State</u>	<u>Bid Items A-D Wood Fiber</u>	<u>Bid Item E Poured-in-Place</u>
Swing Kingdom, LLC	Leola, PA	\$24,481	\$249,519
Young Express AL, LLC	Winston-Salem, NC	69,746	no bid

Terms of the request for proposals specified detailed criteria upon which each proposal received would be rated and an evaluation panel of City staff reviewed the proposals received to select the one most qualified to meet the requirements of the RFP. Scores were tabulated for each type of surfacing since Young Express does not install poured-in-place surfacing. See Exhibit B for the evaluation criteria and detailed scoring.

**Committee Action:**

<b>Committee</b>	Finance 9/9/2019	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	

**Remarks:**

Both proposers submitted an Affidavit 'B', attesting they will self-perform all work required under the contract.

In order to accomplish the entire project within budget, staff recommends award of two contracts. One contract to Swing Kingdom, LLC, the lowest bidder, in the amount of \$249,519 for installation of poured-in-place surfacing for base bid item E, plus \$15,176 for installation of engineered wood fiber for base bid items C and D, in the total amount of \$264,695. The second contract to Young Express AL, LLC, the highest scoring proposer, in the amount of \$24,520 for installation of engineered wood fiber for base bid items A and B. The sum total amount for both contracts would be \$289,215. The 2018 G.O. Recreation Bond allocated up to \$290,000 for this project.

M/WBE comment: Notices were sent to 104 potential bidders on the City's vendor list, of which 57 are minority-owned and 6 are woman-owned businesses, plus four companies who inquired via website. The RFP was advertised on the City's website and with several electronic plan rooms. Young Express AL, LLC is a non-HUB certified, local business.

See Exhibit A for a complete list of businesses notified and for workforce demographics.