

City Council – Action Request Form

Date: March 17, 2025

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Travis Cockerham, Real Estate Administrator
Aaron King, Assistant City Manager

Council Action Requested:
Resolution Authorizing an Amendment to the Lease Agreement with Old Salisbury Holdings, LLC, located at 1320 Old Salisbury Road

Strategic Focus Area: Safe and Secure Community
Strategic Objective: Improve Public Safety Service Quality
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:
 On April 11, 2022, the City Council approved a lease with Old Salisbury Holdings, LLC for the property at 1320 Old Salisbury Road, Winston-Salem, NC 27127. The property is currently used for Police Department Fleet Operations. The property owner has contacted the City of Winston-Salem Real Estate Department with a proposed amendment to the lease.

The current lease is in its third year and has two (2) one-year renewals remaining, which increase 2% annually. The current lease payment is \$4,681.80 monthly. The proposed amendment replaces the two (2) one-year options with a single three-year renewal option, containing the same 2% increase annually.

Staff is supportive of this lease amendment.

The resolution authorizes the execution of an amendment to the current lease agreement as stated herein, and as approved by the City Attorney’s Office.

Committee Action:

Committee	Committee of the Whole 03/17/2025	Action	Approval
For	Unanimous	Against	

Remarks: