

## City Council – Action Request Form

**Date:** March 19, 2024

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**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

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**From:** Aaron King, Assistant City Manager  
Wes Kimbrell, City Engineer  
Darren Redfield, Purchasing Director

**Council Action Requested:**

Items Related to Cedar Trail and Petree Road Sidewalk Improvements (West, Northwest Wards):

- A. Resolution Awarding Construction Contract for Cedar Trail and Petree Road Sidewalk Improvements
- B. Project Budget Ordinance Amendment to Appropriate Funds for Project Expenditures

**Strategic Focus Area:** Quality Transportation  
**Strategic Objective:** Improve Integrated Road Network  
**Strategic Plan Action Item:** No  
**Key Work Item:** Yes



**Summary of Information:**

This contract is for the addition of pedestrian infrastructure along two city streets: Cedar Trail and Petree Road. The scope of work includes grading and installation of new sidewalk, new curb and gutter, new storm drainage system, and asphalt paving.

City/County Purchasing advertised a formal bid for the Cedar Trail and Petree Road sidewalk improvements; however, less than three bids were offered on January 23, 2024 as required by North Carolina General Statute (N.C.G.S.) 143-132(a). Therefore, in accordance with N.C.G.S. 143-129, the project was re-advertised, and bids were then opened on January 30, 2024, with this summary of bids received:

	<u>City/State</u>	<u>Total Bid</u>
BW Infrastructure, LLC	Rocky Mount, VA	\$2,097,286.80
Sharpe Brothers, a Division of Vecellio & Grogan, Inc.	Greensboro, NC	2,768,873.80

The low bidder, BW Infrastructure, LLC, agreed to the M/WBE subcontracting goals established for this project of 12.0% with minority-owned businesses and 8.0% with women-owned businesses as indicated by the Affidavit “C” submitted by the company.

<b>Committee</b>	<u>CW- 03/19/24</u>	<b>Action</b>	<u>Approval</u>
<b>For</b>	<u>Unanimous</u>	<b>Against</b>	<u></u>
<b>Remarks:</b>			

Therefore, it is recommended that the contract be awarded to BW Infrastructure, LLC, the lowest responsive, responsible bidder meeting specifications, in the estimated amount of \$2,097,286.80. The engineer's final estimate was \$2,433,080.30. A Project Budget Ordinance follows the resolution allocating the necessary funding for this project from the Sidewalk Construction and Repairs fund (\$470,000) and from fund balance in the Bicycle and Pedestrian Improvements G.O. Bonds (\$485,000).

M/WBE comment: This project was advertised on the City and State websites and with several electronic plan rooms. Bid invitations were sent directly to 56 contractors, including 11 minority-owned and five woman-owned businesses. Notifications were sent to all local M/WBE and regional HUB businesses on a bi-weekly basis. See Exhibit A for a complete list of businesses notified about the bidding opportunity and the low bidder's workplace demographics.