City Council – Action Request Form

Date:	August 21, 2017
To:	The City Manager
From:	Gregory M. Turner, Assistant City Manager

Council Action Requested:

Adoption of a Resolution Awarding Contract for HVAC Control System Upgrade for the Bryce A. Stuart Municipal building.

Summary of Information:

The Bryce A. Stuart Building has an existing HVAC control system installed when the building was first constructed in 1999/2000. The system software requires an outdated computer operating system that is no longer maintained by Information Systems. In order to operate the building HVAC systems (heating and air conditioning) and manage energy usage in the facility, the control system needs to be replaced including front end devices throughout the building.

Schneider Electric Buildings Americas, Inc., located in Greensboro, NC, is the sole source provider of the Continuum/Andover building automation and HVAC control system currently used in City Hall, the Beaty Building, the Winston-Salem Transit Authority Transit Center, and the Lowery Street Facility. They have submitted a quotation for the upgrade of the control system for the Bryce A. Stuart Building which includes all hardware, software, freight, and installation for the total cost of $198,085.00. The City's FY 2017-18 capital budget includes sufficient funds for this purchase; therefore, it is recommended that a purchase order be awarded to Schneider Electric Buildings Americas, Inc. in the total amount of $198,085.00 to cover the cost of the upgrade.

This recommendation is based upon provisions of N.C.G.S. 143-129(e) which provides that formal bid requirements do not apply to purchases of apparatus, supplies, materials, or equipment when: a needed product is available from only one source of supply or when standardization or compatibility is the overriding consideration.

The City's FY 2017-18 General Government Facility Renewal capital fund includes sufficient funding for this service.

M/WBE comment: Schneider Electric Buildings Americas, Inc. is the sole source provider for this purchase.

Workforce Demographics: See Exhibit A

Committee Action:

Committee	Finance 8/14/17 Public Works 8/15/17	**Action**	Approval
For	Unanimous	**Against**	
Remarks:			