

City Council – Action Request Form

Date: August 12, 2025

To: Mayor, Mayor Pro Tempore and Members of the City Council

From: Darren Redfield, Purchasing Manager
Marcus Draughn, Battalion Chief

Council Action Requested:

Resolution Awarding Purchase Order for Sole Source Emergency Shelters through a NCEM Homeland Security Grant Program

Strategic Focus Area: Good Government

Strategic Objective: GG1: Delivering efficient and effective core services

Summary of Information:

The Winston-Salem Fire Department has been awarded a NCEM Homeland Security Grant Project for the purchase of rapidly deployable shelters for immediate needs including but not limited to incident management, immediate and emergency protection of persons affected by a natural or man-made disaster, emergency medical care, short-term storage and protection of critical supplies, facility management, and incident communications.

The grant program specifically calls for the emergency shelters to be purchased from DLX Enterprises, LLC (Eugene, OR), who is the sole vendor who supplies this shelter. It is recommended that a purchase order be awarded to DLX Enterprises, LLC for three emergency shelters in the amount of \$74,992.26, which includes four HVAC units to allow for all-season usage.

This recommendation is based upon the provisions of N.C.G.S. 143-129(e) which provides that “formal bid requirements do not apply to purchases of apparatus, supplies, materials, or equipment when performance or price competition are not available; when a needed product is available from **only one source** of supply; or when standardization or compatibility is the overriding consideration.”

This purchase is funded by a federal Homeland Security grant, which the City applied for. The City will be reimbursed once the shelters are delivered. DLX Enterprises, LLC is a minority-owned business.

Committee Action:

Committee	Finance 08/12/2025	Action	Approval
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For	Unanimous	Against	
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Remarks: