

City Council – Action Request Form

Date: September 13, 2021

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Johnnie Taylor, Assistant City Manager
Patrice Toney, Assistant City Manager
Jerry Bates, Purchasing Director

Council Action Requested:

Resolution Awarding Purchase Order for Four Door Sedans

Strategic Focus Area: Service Excellence

Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

The Criminal Investigations Division of the Winston-Salem Police Department and Fleet Services Department have the immediate need for 12 four door sedans, 11 of which meet or exceed Fleet Services criteria for replacement as related to years, mileage, and maintenance costs. Also, one additional sedan is being requested as an addition to the fleet, to be utilized by the new Fire Marshall position that was included in the 2021/2022 budget. See Exhibit A for replacement information.

On May 10, 2021, the North Carolina Department of Administration awarded contracts for passenger vehicles and Modern Imports of Winston-Salem, Inc. was awarded competitive bid contract #202100002 per bid specifications. Modern has offered a quotation for twelve 2022 Toyota Camry LE Sedans at a cost of \$22,632.10 each for a total cost of \$271,585.20.

N.C.G.S. 143-129(e)(3) authorizes “purchases made through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing products and services at discount prices to two or more public agencies.”

It is recommended that a purchase order be awarded to Modern Imports of Winston-Salem, Inc., per N.C. Department of Administration contract #202100002, for the purchase of twelve 2022 Toyota Camry LE Sedans at a cost of \$22,632.10 each for a total cost of \$271,585.20. These recommendations are in accordance with N.C.G.S. 143-129(e)(3).

Committee Action:

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| Committee | Finance 9/13/2021 | Action | Approval |
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| For | Unanimous | Against | |
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Remarks:

The City's FY 2021-22 capital equipment budget includes sufficient funds for this purchase which will be financed through the North Carolina Municipal Leasing Corporation.

M/WBE comment: There are no known area minority or woman-owned companies that sell this equipment.

Workforce Demographics: See Exhibit A