City Council – Action Request Form

Date:	June 13, 2022
To:	Mayor, Mayor Pro Tempore, and Members of the City Council
From:	Johnnie Taylor, Assistant City Manager Aaron King, Assistant City Manager Shantell McClam, Purchasing Director

Council Action Requested:
Resolution Awarding Annual Blanket Purchase Orders for Sole Source Vendors

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No

Summary of Information:

The Winston-Salem Fleet Department, Department of Transportation, Winston-Salem Fire Department, and Property and Facilities Management are requesting the approval to award purchase orders to equipment vendors for parts, repairs, and maintenance services of equipment used in City operations which is only available through the authorized distributor or by the manufacturer of the equipment. The complete list of vendors is available on Exhibit A following the resolution.

It is recommended that purchase orders for equipment vendors supplying parts, repairs, and maintenance of equipment used in City operations from the period of July 1, 2022, through June 30, 2023, be awarded to each vendor based on historical spend data as identified on Exhibit A.

These recommendations are based upon provisions of N.C.G.S. 143-129(e) which provides that the formal bid requirements "do not apply to purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply."

M/WBE comment: There are no known minority or women owned businesses that are authorized distributors or manufacturers of this equipment.

Committee Action:

Committee	Finance 6/13/22	**Action**	Approval
For	Unanimous	**Against**	

Remarks: