

## City Council – Action Request Form

**Date:** September 9, 2019

**To:** Mayor, Mayor Pro Tempore and Members of the City Council

**From:** Tasha Logan Ford, Assistant City Manager  
Catrina Thompson, Chief of Police  
Jerry Bates, Purchasing Director

**Council Action Requested:**

Resolution Awarding Purchase Order for Laptop Computers

**Strategic Focus Area:** Service Excellence

**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness

**Strategic Plan Action Item:** No

**Key Work Item:** No



**Summary of Information:**

The City of Winston-Salem Police Department (WSPD) received quotations for the purchase of 68 Dell Latitude 5420 rugged laptop computers to replace outdated units used in patrol vehicles. Dell Computer laptops are the recommended replacement for patrol vehicles based upon standardization and compatibility to existing mounting equipment in vehicles and camera and GPS configurations.

After receiving bids, the State of North Carolina awarded term contract 204-B to Dell Marketing L.P. for laptop computers. The state contract total price for all equipment requested is \$254,256.08; however, by taking advantage of this bulk purchase, WSPD staff was able to purchase 68 Dell Latitude 5420 rugged laptop computers through the North Carolina Dell Marketing representative per quotation #3000044152314.1 at a total cost of \$119,512.04.

It is recommended that a purchase order for 68 Dell Latitude 5420 rugged laptop computers per quotation #3000044152314.1 be awarded to Dell Marketing L.P. in the total amount of \$119,512.04. This recommendation is based upon provisions of N.C.G.S. 143-129(e)(6) which provides that formal bid requirements do not apply to purchases of apparatus, supplies, materials, or equipment when standardization or compatibility is the overriding consideration.”

**Committee Action:**

<b>Committee</b>	<u>Finance 9/9/2019</u>	<b>Action</b>	<u>Approval</u>
<b>For</b>	<u>Unanimous</u>	<b>Against</b>	<u></u>

**Remarks:**

The purchase of these laptop computers will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund Fiscal Year 2019-20 budget.

MWBE comment: Dell Marketing L.P. is the sole source provider for this purchase.

Workforce Demographics: See Exhibit A.